



JEFF GORELL
Supervisor, 2nd District

ISRAEL RODRIGUEZ
Field Representative
Supervisor Jeff Gorell



**MEMBERS
OF THE BOARD**

- DEBBIE HANNA, CHAIR
- BRENDON GARCIA, VICE CHAIR
- SCOTT HORN
- ROB ALVIDREZ
- DAVID AYERS
- RICHARD GAZ (ALT)

REGULAR MEETING

MINUTES

May 9, 2024

6:00 PM

**Municipal Advisory Council
Casa Conejo, California**

**Walnut Elementary School
Multipurpose Room
581 Dena Drive
Newbury Park, CA 91320**

WEB ACCESS

At: ventura.org/casaconejomac
MAC Calendar, Agenda, and Minutes

Welcome to the meeting of the Casa Conejo Municipal Advisory Council (MAC) an advisory council for the unincorporated area of Casa Conejo to Ventura County Supervisor Jeff Gorell.

OPENING

1. Call to Order. Meeting Started at 6:02 PM
2. Roll Call. Members Present: **Chair Debbie Hannah, Vice Chair Brendon Garcia, Scott Horn, Rob Alvidrez, David Ayers, Richard Gaz**
3. Pledge of Allegiance to the Flag of the United States of America.
4. Approval of the Minutes of the meeting of the Casa Conejo Municipal Advisory Council held on Thursday, March 14, 2024.
 - Motion Made by **Brendon Garcia**, Seconded, by **Scott Horn**. Motion passed.
5. Agenda Review.
6. Consent Agenda Items 10 through 12.
 - Motion Made by **Brendon Garcia**, Seconded by **David Ayers**. Motion Passed.
7. Public Comments – Citizen presentations regarding Casa Conejo Municipal Advisory Council related matters NOT appearing on this agenda. (See Guidelines above).
Speakers:
 - **Wendy Zimmerman** spoke on the importance of having and wearing emergency dog-tags which could help in the event someone gets hurt.
 - **Henry Vargas** is concerned about weeds and trash in front of a neighbor's house and asked about what can be done to address the situation.
8. Office of Ventura County Supervisor Jeff Gorell's Comments – Brief announcements and report on County activities.
 - **Supervisor Gorell** spoke about the recent PIT Count and the rise of homelessness in District 2. As a result, the Board of Supervisor's passed a measure to fund more resources to address the homelessness situation including the addition of 8 new homeless liaison deputies, funding of \$2.9 million for un-housed and recently broke ground for supportive housing project in Thousand Oaks which is funded in part by the County.
 - Proposition 1 passed which shifts money from early preventive health settings to brick and mortar facilities to directly help this who are resistant to support. Takes money away from mental health in schools to more chronic and challenging conditions. Usually, cities provide brick-and-mortar support for those who need it the most and counties provide the services.

- A question was asked about the impact of Proposition 1. Will the shifting of funds create more issues? **Supervisor Gorell** said that we still do not know how it will impact our communities, but this County has a good record of working with our mentally ill and we will need to look at more ways to fund the areas that are losing funding. Question from audience about the issue with the City of Thousand Oaks and the Shangri-La project. **Supervisor Gorell** stated that your local elected officials acted in good faith but were deceived by the financial situation with that organization handling the construction of the project. Contracts are difficult but not criminal and have to be addressed through civil process which is slow and difficult. Hopefully, the City of Thousand Oaks can jump back on the track and find a new partner because the need is there.
9. Council Comments – Comments by Council members on matters they deem appropriate. A Council member may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. A Council member may also provide a reference to staff or other resources for information, or request staff to report back to the body at a subsequent meeting concerning any matter. The Council may also direct staff to place a matter of business on the future agenda.
- **Vice Chair, Bendon Garcia:** Commented on the progress on the Firewise Committee.
 - **Scott Horn:** Spoke about the Conejo Valley Day's Parade and how it honored Donna Fargo, the individual who founded the parade. The Newbury Park float was a community wide project sponsored Eddies Towing who provided the flatbed truck for the Lizards of Wisdom to play rock and roll music. The Float was decorated by NP Girls Scout Troop 65603, Led by Sussie Harris. Her father Eiji Miyamoto along with Doug Chabott, provided the design and construction of the float. Scott stated he felt it was a good thing to do for the community. There will be a Casa Conejo concert on May 25th from 6:30 to 9:30 PM. Bringing in some great talent for the concert. BBQ precedes the concert.

CONSENT AGENDA

Consent Agenda items are routine and non-controversial. Items are reviewed and approved together by the Council as recommended and without discussion unless an item is pulled for separate action by the Board on the Regular Agenda. Consent items are heard at the Council's discretion and may be heard at any time during the meeting.

10. California Highway Patrol (CHP)

- The California Highway Patrol will be conducting a Maximum Enforcement Period (MEP) over the Memorial Day weekend. The MEP will run from Friday, May 24th through Monday, May 27th. A focus for this MEP will be seatbelt use by ALL vehicle occupants. This coincides with the nationwide “Click it or Ticket” campaign, which runs May 20th to June 2nd.
- The CHP Moorpark Area continues to send Special Enforcement Units (SEU) to conduct targeted patrols throughout Casa Conejo. Citations are being issued for unsafe turns, unsafe passing, posted signage violations, unsafe speed, and various parking violations. Targeted patrols help saturate an area where multiple violations are known to be happening at once so multiple violations can be addressed in the area simultaneously. We also continue to monitor the parking of recreational and oversized vehicles in violation of the Casa Conejo ordinance.
- May is National Bicycle Safety month. Bicyclists have all the rights and responsibilities of a motor vehicle driver and are responsible for complying with the California Vehicle Code (CVC). Bicycle crashes can cause serious, potentially life-threatening injuries. All bicyclists should wear properly fitted bicycle helmets every time they ride – wearing a helmet is the single most effective way to prevent head injury resulting from a crash.
- The California Highway Patrol is hiring 1,000 officers to help make California’s roadways safer. If you or someone you know would like to join the CHP, visit www.betheCHP1000.com for more information and to speak with a local recruiter. **RECEIVED AND FILED**

11. Ventura County Fire Department

- Annual notices for the Ventura County Fire Department’s Fire Hazard Reduction Program have been sent to about 18,000 property owners in high fire hazard areas covered by the program. Those owners have until June 1 to trim vegetation, remove dead branches, clear roofs and gutters and take other fire hazard reduction steps outlined by the Fire Code.
- The Ventura County Fire Department is moving into its new headquarters at 2400 Conejo Spectrum Street in Thousand Oaks throughout May. Front desk operations for plan submittals, reviews payments and other needs will start at the new headquarters May 20. Those operations will continue at the existing Camarillo headquarters until May 31.
- Graduation for the firefighter trainees of Academy 61 is scheduled for May 24, starting at 1 p.m. at the Regional Training Center 104 Durley Ave. in Camarillo. **RECEIVED AND FILED**

12. Ventura Sheriff Department During the months of March and April deputies responded to 9 calls for service.

- There was 1 arrest made by deputies from a traffic enforcement stop.

- Theft by false pretense: Victim conducted an internet search for a company to make a return of a purchase. Due to a large data breach from a corporation the victim's identity was used to open credit accounts in their name. The victim was then contacted via a messaging service and a suspect attempted to extort the victim for money. The case is under investigation by East County Major Crimes.
- There was a report of elder abuse. The victim was battered by the child. Deputies responded and arrested the suspect. The victim was granted a temporary restraining order.

There was one residential burglary in the area. This occurred during daytime hours. Cash, jewelry, electronics items, and miscellaneous documents were taken. This case is a similar M.O. to other burglaries we are investigating. There was a suspect vehicle description, and the Career Crimes Unit is conducting the investigation. **RECEIVED AND FILED**

REGULAR AGENDA

Regular Agenda items are heard at the Council's discretion and may be heard at any time during the meeting.

13. Public Works Request Update Report – March & April

For the month of March 2024 there were 5 work requests sent to Public Works using the VCPWA Connect Portal. All five requests were for Road Maintenance Issues. Out of the 5 requests 3 have been completed and 2 remain open.

For the month of April 2024 there was 1 work request sent to Public Works using the VCPWA Connect Portal. The one request was for Road Maintenance for the filling of a pot hole on Jenny Drive. The request has been completed and closed.

RECEIVED AND FILED

14. Updates to the Resolution & Area Map for the Casa Conejo Municipal Advisory Council & Creation of Municipal Advisory Council Policies

In an effort to improve operation of MACs countywide, the need for clearly defined roles, responsibilities, processes, and procedures has been made apparent. Accordingly, a new Resolution and Municipal Advisory Councils Policies document has been created to help standardize MAC operations. Both the policies manual and Resolution for Casa Conejo were covered by **Field Representative, Israel Rodriguez** and discussion from MAC Members took place about the various sections.

The MAC Board Members summited a motion advising that the term and policy regarding MAC Member terms (Section: MAC Member Appointments & Elections, Item # 10, that MAC Members terms be coterminous be stricken and removed from the policy manual and that a new section added regarding the live steaming of meetings be added to the document. **Scott Horn** made the motion, and it was seconded, **by Chair Debbie Hannah**. The Motion passed. **RECEIVED AND FILED**

15. Casa Conejo MAC Legislative Committee Updates

Training for the Casa Conejo Legislative Committee took place on April 10th. The committee had an opportunity to provide suggestions to Supervisor Gorell for the April 23rd Board of Supervisors Meeting. The Committee provided a recommendation to Supervisor Gorell on item 33 of the agenda to ensure that the Public Works Agency and the eventual selected contractor allow an opportunity for the Casa Conejo MAC to participate in the Vision Zero Plan for the County Unincorporated Areas. In addition, discussion took place on agenda items 18-20 concerning Camarillo Airport Improvements and whether funds were available for traffic and noise consideration. The airport improvement plans are solely for improvements to the airport runways and hangers. Finally, there was discussion on agenda item #6 in support of green school initiatives and seeing if similar grant opportunities could be provided for District 2 schools. **RECEIVED AND FILED**

16. 3-5 Year Plan – Next Steps

Due to time constraints this item was tabled until the next scheduled MAC meeting on July 11th, 2024.

CLOSING

17. Adjournment of the Casa Conejo Municipal Advisory Council meeting to the next meeting, July 11, 2024, at Walnut Elementary School, 581 Dena Drive, Newbury Park, CA 91320