



**JEFF GORELL**  
Supervisor, 2<sup>nd</sup> District

**ISRAEL RODRIGUEZ**  
Field Representative  
Supervisor Jeff Gorell

# REGULAR MEETING

## Minutes

### MEMBERS OF THE BOARD

- SCOTT HORN, CHAIR
- CATHARINE HOGUE
- DEBBIE HANNA
- UNSCHEDULED  
VACANCY (X3)

**September 14, 2023**

**6:00 PM**

**Municipal Advisory Council  
Casa Conejo, California**

**Walnut Elementary School  
Multipurpose Room  
581 Dena Drive  
Casa Conejo, CA 91320**

### WEB ACCESS

At: [ventura.org/casaconejomac](https://ventura.org/casaconejomac)

MAC Calendar, Agenda, and Minutes

Welcome to the meeting of the Casa Conejo Municipal Advisory Council (MAC) an advisory council for the unincorporated area of Casa Conejo to Ventura County Supervisor Jeff Gorell.

## OPENING

1. Call to Order.
  - **Chair Scott Horn** called the meeting to order at 6:19 PM
2. Roll Call
  - CC MAC Members Present: **Chair Scott Horn, Catharine Hogue, Debbie Hanna**
3. Pledge of Allegiance to the Flag of the United States of America.
  - Led by **Chair Scott Horn**.
4. Approval of the Minutes of the meeting of the Casa Conejo Municipal Advisory Council held on July 13, 2023.
  - **Chair Scott Horn** made a comment that under Council Comments he had asked for a speaker from Water Shed Protection as a future agenda item and wants it reflected in the Minutes. **Field Representative Israel Rodriguez** so noted.
  - Motion Made By: **Debbie Hanna**. Seconded: **Catharine Hogue**. Motion passed unanimously.
5. Agenda Review.
  - No adjustments to the agenda.
  - Motion made by **Debbie Hanna** to accept the agenda as is. Seconded by **Catharine Hogue**. Motion passed unanimously.
6. Consent Agenda Items 11 through 12
  - Sheriff Report made by **Sergeant Cyrus Zadeh, with Ventura County Sheriff Department**. No major crime trends, however, there have been what they call "crime of opportunities" which include vehicle thefts/burglaries in nearby communities. The Sergeant suggested to not make yourself a person of opportunity such as leaving money in the car or not locking your car doors. He suggested installing home surveillance systems and have good lighting in place.
  - Motion made by **Catharine Hogue** to accept the Sheriff's Report. Seconded: **Debbie Hanna**. Motion passed unanimously.
  - **Chair Scott Horn** made a brief comment about the Venura County Fire Department relocating their headquarters to Newbury Park. He also mentioned, the CHP 101 scales improvement project includes high precision scales made in Germany.
  - Motion Made by **Catharine Hogue** to accept both the CHP & Fire reports: Seconded: **Chair Scott Horn**. Motion passes unanimously.

7. Public Comments:

8. Office of Ventura County Supervisor Jeff Gorell's Comments.

- **Field Presentative Israel Rodriguez** announced that Supervisor Gorell is attending an event and cannot be here, but he was happy with the last meeting and appreciated everyone's engagement in discussions.
- Oversized vehicle ordinance has nearly reached 100% compliance. The ordinance appears to be working. Your emails help make us aware of how the community is reacting to the ordinance. **Debbie Hanna** received a yellow sticker for the OVO vehicle violation and bantered about how hard the stickers are to take off, but the ordinance is working. **Wendy Zimmerman** mentioned that there has been an increase in RVs and cars parking at the library and not in our neighborhood.
- Application for Oversized Vehicle Permit on Wendy Street was denied because the vehicle registration of the work truck did not match the owner's address.

9. Council Comments – Comments by Council members on matters they deem appropriate.

- **Chair Scott Horn:**  
Asked staff to investigate rules and information for E-Bikes on streets, trails, sidewalks. Lack of wearing helmets is an issue. He spoke with Mr. Soury, the ASG Teacher representative. Homecoming football game is on October 6<sup>th</sup> against Agoura High School. Trying to get them to have convertibles for the Homecoming Court. September 22, Newbury Park will play rival Thousand Oaks Highschool.
- **Catharine Hogue:**  
Would like to see rider of E-Bikes have a permit. We should have speakers to talk about it. Creating flyers and distributing them to residents about bicycle safety.
- **Debbie Hanna:**  
Asked about the ages of people riding E-Bikes on streets? She stated an E-Bike safety educational program would be good for the community. She reached out to the high school for a potential student representative and have not heard back.

## **CONSENT AGENDA**

### **10) California Highway Patrol Safety Report**

Received safety report from **CHP Officer Ryan Ayers**, Dated September 11, 2023, that included updates on the oversized vehicle parking ordinance for Casa Conejo. Ordinance is working with nearly 100% compliance among Casa Conejo residents. September is California safety pedestrian month emphasizing parents to take precautions with how and where they drop off their kids to school. Officer Ayer's report also mentioned that Maximum Enforcement Period (MEP) was conducted over Labor Day weekend with a focus on impaired driving (DUI) violations; and finally, the California Highway Patrol is hiring 1,000 officers to help make California roads safer.

### **RECOMMENDATION TO RECEIVE AND FILE**

### **11) Ventura County Fire Department**

Received update report from **Ventura County Fire, Director of Communications and Public Affairs, Scott Thomsen**, Dated September 6, 2023. His report highlights a vote to be taken by the Ventura County Fire Protection District Board on September 12, 2023, to enter escrow on a new building that would act as additional administrative headquarters in Thousand Oaks, California. Public comment period for the state's Fire hazard Severity Zones is now closed. Final updates to maps for State Responsibility Areas will be available in early 2024. Zone Zero mandates are being delayed until 2025 for new construction, and 2026 for existing structures. Finally, VCFD encourages homeowners to mow or remove the plants that become tumbleweeds to avoid future fire hazards and traffic hazards.

### **RECOMMENDATION TO RECEIVE AND FILE**

### **12) Ventura County Sheriff**

Received report from **Senor Deputy Officer, Chris Jones**, dated September 11, 2023, stating there have been no recent crimes in the Casa Conejo area, but there have been sporadic thefts from vehicles in surrounding areas of the Casa Conejo community. The Sheriff Department strongly encourages to remove valuables from vehicles, install security cameras, and be sure to turn footage that would include any potential crimes with your local enforcement agency.

- Motion made previously to accept Consent Agenda Items 11-12. Motion passes unanimously.

## **REGULAR AGENDA**

### **13) Status Report on the Enforcement of Casa Conejo Oversized Vehicle Ordinance- Presented by CHP Officer Ryan Ayers**

CHP Officer Ryan Ayers was not present but discussion on the matter was discussed previously as part of the Supervisor's report and in CHP Officer Ayers report as part of the Consent Agenda.

### **14) Field Representative Israel Rodriguez Provided an Update on Numerous Projects and Potential Projects for Casa Conejo**

- a) Logo and Other Updates – Review and vote on new logo
  - Introduced **Andrew Fox** and spoke about his role, the equipment capabilities, and the live streaming on our new YouTube Page: Casa Conejo MAC. **Chair Scott Horn** asked if we could have a monitor to see what is being recorded.
  - Introduced **Casa Conejo QR Code** which allows you to pull up the agenda packet via your cell phone. This helps save paper.
  - **Logo Update:** Developing a continuity with a circular logo design. Opened for public comments. Neither of the logos presented were liked by the MAC members. Final discussion agreed to take the existing logo and make it a circle.
- b) Update on “T” intersections safety improvements:
  - Supervisor's office has been working with Ventura County Public Works to put up new signs indicating that the street is coming to end and drivers must make a right-hand turn.
- c) Speed Cushion Application and Process for Theresa and Lesser Drive.
  - **Field Representative Israel Rodriguez** spoke about the application process and the buy-in from neighbors who live in the area. Mentioned that the policy for speed cushions is driven by residents and requires 67% buy-in from neighbors. If anyone is interested in having speed cushions, they can bring in their application to the MAC meeting.
- d) Pedestrian Improvements crossing that was installed at Lesser and Rudman drive.
  - We heard your concerns about the intersection at Walnut Elementary School and had a project moved up to have pedestrian safety enhancements including flashing lights for when people are crossing. The project was completed and is in place.
- e) Website Enhancements for Casa Conejo to be implemented in October/November.

- **Field Representative Israel Rodriguez** spoke about the updates that will feature more opportunities for community engagement.

#### **15) 3-5 Year Plan – Next Steps**

- On, March 9th, the Casa Conejo MAC approved a motion to move forward on the 3-5 Year Plan.
- **Field Representative Israel Rodriguez** introduced SWOT Analysis Worksheet and had open discussion on the Strengths, Weaknesses, Opportunities, and Threats. Some of the discussion included:
  - Constantly having to keep up with Graffiti removal – threat.
  - Catalytic Converter threats – threat.
  - Concern about overdevelopment – threat.
  - Need something for Youth/Youth Center – opportunity.
  - Poor road conditions – weakness.
  - Ageing infrastructure: Clay Pipes filled roots and broken. Gas lines older and may be a danger with earthquakes -weakness.
  - No longer have a bowling alley, drive-in theater, ect – weakness.
  - Buses do not go to the teen center – weakness.
  - Create a teen center in the Borchard Center with Park Rec – opportunity.
  - Need a newsletter – opportunity.
  - First Neighborhood in Newbury Park – strength.
  - Large backyards (Room for ADUs) – strength.
  - Next to the watershed – strength.
  - Close to parks & More parks per capita – strength.
  - Unincorporated – strength.
  - Neighbors are close and talk to each other – strength.
  - Oldest infrastructure – weakness.
  - Close to the freeway – Noise – weakness.
  - Overhead Powerlines – weakness.
  - Pride of Ownership – strength.

### **CLOSING**

#### **16) Adjournment** of the Casa Conejo Municipal Advisory Council meeting to the next meeting, November 9, 2023, at Walnut Elementary School, 581 Dena Drive, Newbury Park, CA 91320

- Motion to Adjourn made by Debbie Hanna and Seconded by Catharine Hogue. Motion passed unanimously. Meeting adjourned at 8:06 PM.