



REGULAR MEETING Minutes

JEFF GORELL
Supervisor, 2nd District

DALE THOMAS
Field Representative
Supervisor Jeff Gorell

MEMBERS OF THE BOARD

- JANE NYE, CHAIR
- SEEMA CHANDRA, VICE CHAIR
- MICHELLE SANTUCCI
- JL DIAZ
- BRIAN TRUSHINSKI

**July 27, 2023
7:00 PM**

**Municipal Advisory Council
Oak Park, California**

**Oak Park High School
Room G-9
899 North Kanan Road
Oak Park, CA 91377**

WEB ACCESS

At: ventura.org/oakparkmac
MAC Calendar, Agenda, and Minutes

Welcome to the meeting of the Oak Park Municipal Advisory Council (MAC) an advisory council for the unincorporated area of Oak Park to Ventura County Supervisor Jeff Gorell.

LEGAL NOTICES

Persons who require accommodation for any audio, visual, language, or other disability to review an agenda or to participate in a meeting of the Oak Park Municipal Advisory Council per the American Disabilities Act (ADA), may obtain assistance by requesting such accommodation by calling (805) 214-2510 or e-mailing dale.thomas@ventura.org. Any such request for accommodation should be made at least 48 hours prior to the scheduled meeting for which assistance is requested.

All agenda reports and supporting data, including those filed in accordance with Government Code Section 54957.5 (b) (1) and (2) are available from Ventura County Supervisor Jeff Gorell's office at 2100 E Thousand Oaks Blvd, Suite E, Thousand Oaks, CA 91362. The same materials will be available and attached with each associated agenda item, when received, at the following website: ventura.org/oakparkmac

Documents including staff materials, comment emails and letters, photos, etc., distributed to the Oak Park Municipal Advisory Council regarding any agenda item during an open session or after the meeting concluded, are posted online and made available for public inspection at ventura.org/oakparkmac

PUBLIC COMMENT

Public comment is the opportunity for members of the public to participate in meetings by addressing the Oak Park Municipal Advisory Council in connection with one or more agenda or non-agenda items. Public comments by a member of the public at a single meeting are limited to a cumulative total of five minutes at such meeting unless the time allotment is increased or decreased by the Chair depending on the number of speakers. The public comment period during the opening part of the meeting to address non-agenda items is limited to 30 minutes total for all speakers; this 30-minute limit does not apply to items on the agenda.

To maintain a public meeting environment conducive and welcoming to receiving public comments from all members of the public, the audience is discouraged from engaging in displays of support or opposition to staff reports or public comments, including clapping, yelling, booing, hissing or cheering, that may create a disruptive environment for members of the public wishing to participate. Any person who disrupts or impedes the orderly conduct of a meeting will be instructed to cease the disruptive conduct. Failure to do so may result in that person being removed from the meeting.

Members of the public who would like to augment their comments with visual or audio presentations must submit their materials to the dale.thomas@ventura.org for review at least 48 hours before the meeting. The review will be conducted to determine only whether the materials are on matters within the jurisdiction of the Municipal Advisory Council, would be disruptive of the meeting, or would foster illegality, such as identity

theft. If it is determined that materials are about matters not within the Municipal Advisory Council's jurisdiction, or would be disruptive of the meeting, or would foster illegality, use of County-provided equipment will not be allowed.

Email or Mail Public Comment in Advance of the Meeting

If you wish to make a comment on a specific agenda item by email or mail, please submit your comment by 12:00 p.m. on the day prior to the meeting. Indicate in the Subject Line the Agenda item number (e.g., Item No. 9) on which you are commenting. Your email or written comment will be distributed to the Municipal Advisory Council and placed into the item's record for the minutes of the meeting. Public Comments submitted in writing are public records and subject to disclosure. An unredacted version is made available when records are requested by a Public Records Act request. Please do not submit personal contact information you do not want to be made public. Please submit your comment to dale.thomas@ventura.org or mail to:

Oak Park Municipal Advisory Council
Ventura County Supervisor Jeff Gorell
2100 E Thousand Oaks Blvd Suite E
Thousand Oaks, CA 91362

In-Person Public Comment

If you would like to provide a verbal comment **in person** during the meeting, upon arrival at the meeting location, check in with staff and complete a comment card. When your name is called for public comment, please proceed to the podium. If you do not wish to pre-register but would like to provide in-person comments at the meeting, you must check in with the staff prior to the agenda item being called.

OPENING

1. Call to Order by Chair Nye at 7:03.

2. Roll Call

Members Present: Jane Nye, JL Diaz, Michelle Santucci, Brian Trushinski, Seem Chandra

3. Pledge of Allegiance to the Flag of the United States of America led by Brian Trushinski
4. Approval of the Minutes of the meeting of the Oak Park Municipal Advisory Council held on Thursday, June 29, 2023. Motion by JL Diaz. Second by Michelle Santucci. Motion passed unanimously.

5. Agenda Review. Motion to approve by Brian Trushinski. Second by Michelle Santucci. Seema Chandra voted no. Motion passed.
6. Consent Items 11-17. Item #15 pulled from the Consent Agenda by Seema Chandra. Motion to Receive and File consent items made by Brain Trushinski. Second by JL Diaz. Motion passed.
7. Public Comments- Citizen Presentations regarding Oak Park Municipal Advisory Council related matters NOT appearing on this agenda. (See Guidelines above).

Steven Kozel voiced his interest in the new ambulance service being provided by the Ventura County Fire Department as mentioned in the VCFD report prepared by Scott Thomsen. These ambulances will take the place of paramedic squads in the geographic areas of Simi Valley, Thousand Oaks, Camarillo and Santa Paula. Mr. Kozel wanted additional information regarding the reason for this effort. Mr. Perryman replied that data has surfaced that the response time of the AMC Private Ambulance Service was repeatedly and significantly delayed vs. the VCFD. The County determined that this could be a life or death situation and therefore supported this temporary effort to supplant emergency services. Mark Perryman made clear to Mr. Kozel that there would be no additional costs to residents.

Steven Hoffman spoke of his concerns that Rancho Simi Parks and Recreation does not respond with any priority to the needs of Oak Park. A multitude of requests for updating existing pickle ball courts at Deerhill Pak have continually been postponed. There are a plethora of Pickle Ball players in Oak Park (more than 200) who have no courts and are requesting this be addressed by the MAC. Mr. Hoffman suggested that a review be conducted to determine the feasibility of separating Oak Park parks from RSRP district which will be added to the agenda for the next meeting.

John Dechene spoke about the needs for dedicated Pickle ball courts in Oak Park given the increasing popularity of the game which is currently far surpassing the demand for tennis courts at Deerhill Park.

8. Comments by Chief of Staff Mark Perryman Representing Supervisor Jeff Gorell's.

Mr. Perryman initially addressed the concerns of Seema Chandra who said she did not understand the new MAC agenda. He explained that the new agenda is being used to ensure that the meetings are not in violation of the Brown Act. The new agenda is a replica of the actual Board of Supervisors agendas and should be useful in expediting the efficiency and effectiveness of the meetings.

Mr. Perryman also spoke on behalf of the Supervisor reporting on the many projects on which the Supervisor's office has been working. This past week Supervisor Gorell was proud to present 6 new electric bikes to the Search and Rescue Teams. These will facilitate efforts to get to areas otherwise inaccessible to larger vehicles. At his request, the bikes were financed by the Hogan Family Foundation. He was also happy to announce that, following the suggestion of Seema Chandra, a Community Open House with Supervisor Gorell will be held on September 23rd from 1-4 p.m. at Fire Station 36 on Deerhill Road in Oak Park. The project is being driven by VCFD and further details will be available soon. Further requests from the MAC for live streaming of meetings is also being addressed. Equipment has been purchased and we should be able to begin live streaming of meetings at the next MAC meeting on September 28. This will allow for more community involvement in meetings.

9. Written Comments – Chair to read written comments received by the MAC prior to the meeting.

Chair Nye mentioned that she had received an inquiry about permitting for home cooking for a cottage industry. Dale Thomas had an inquiry about the no parking signs on Sunnycrest Drive. Both constituent requests were handled by Dale Thomas. Jane Nye was very complimentary as to the response time exhibited by Dale Thomas in handling constituents' requests.

10. Council Comments –Comments by Council members on matters they deem appropriate. A Council member may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. A council member may also provide a reference to staff or other resources for factual information, or request staff to report back to the body at a subsequent meeting concerning any matter. The Council may also direct staff to place a matter of business on a future agenda.

Brian Trushinski gave his report for the landscaping committee. He voiced his concern that the landscape committee was being disbanded. Mr. Perryman assured him that this was not the case. Given stricter guidelines with regard to the budget and the knowledge that Public Works charges CSA#4 for each involvement, the decision has been that we will hold quarterly meetings with Enhanced Landscape, Brian and Dale Thomas to discuss landscaping needs for Oak Park. In the meantime, Brian and Dale can meet when necessary. Constituents are encouraged

to open the Public Works website and open a ticket for issues on an ongoing basis. Brian mentioned that he had attended the RSRPD Board Meeting representing Oak Park. The Board agreed with recommendations proposed and approved at the last MAC meeting.

JL Diaz spoke about the Oak Park Fire Council which will hold a Town Hall Meeting on September 6 to encourage and enlighten the community about Fire Safety. Additional information can be found on social media.

Michelle Santucci had no comments.

Jane Nye Reiterated the requests for all constituents to begin using the Public Works app for request. She encouraged people to visit the JPL-Triunfo Water Pure Water facility open for public demonstrations.

Seema Chandra aired her displeasure with the new agenda, the lack of fire, police and sheriff personnel physically attending MAC meetings. Mr. Perryman explained that the purpose of this decision was to expedite the meetings and allow first responders to commit their time to more pressing matters. All items must be agenized to not breech the Brown Act. Public safety issues should be agenized if there is a desire for presence. He said that we would consider asking personnel to appear on a quarterly basis. Seema also talked about her disappointment by the lack of attendance by Mr. Gorell at MAC meetings. She requested that refreshments be served at the Fire Station event and questioned how it would be promoted. Mr. Perryman assured her that there would be activity in that area provided by both the Supervisor's office and the VCFD.

CONSENT AGENDA

Consent Agenda items are routine and non-controversial. Items are reviewed and approved together by the Council as recommended and without discussion, unless an item is pulled for separate action by the Board on the Regular Agenda. Consent items are heard at the Council's discretion and may be heard at any time during the meeting.

11. California Highway Patrol (CHP)

Update provided by Officer Ryan Ayers. See attachment.

- July is vehicle theft protection month with presentations made throughout the month to increase awareness and to decrease auto theft.
- Reckless and distracted driving is the number one killer of teens in America.

RECOMMENDATION TO RECEIVE AND FILE

12. Ventura County Fire Department

Update provided by Scott Thomson Director of Communications and Public Affairs, Ventura County Fire Department. See attachment.

- The deadline for completing fire hazard reduction measures was June 1. VCFD has completed inspections on nearly 90% of properties in the Fire Hazard Reduction area.
- Residents where work has not been completed will have the opportunity to complete the work or the VCFD will complete the work and bill the property owner on their property taxes.

RECOMMENDATION TO RECEIVE AND FILE

13. Ventura County Sheriff

Update provided by Deputy Chris Jones. See attachment.

- There has been an uptick in stolen vehicles county wide.
- 2010-2020 Kia Automobiles are being targeted by thieves due to a weakness in security software.
- Two residential building burglaries have taken place on the LA County side of Oak Park. Several leads are being followed. If you see something say something!

RECOMMENDATION TO RECEIVE AND FILE

14. The new MAC representative from Oak Park High School for 2023-2024 is Florence Wang (Class of 2024). Her email is fwang24@opusd.us and her cell phone is 805-837-9190.

RECOMMENDATION TO RECEIVE AND FILE

16. Request received from Elliott Kimmel at 961 Sterling Oaks Ct in Oak Park to replace trees cut down 1.5 months ago along Lindero Canyon north of Golden Eagle. An estimate has been received from Enhanced Landscaping for \$3,250 to replace these trees. Currently being evaluated against budget expenditures to date.

RECOMMENDATION TO RECEIVE AND FILE

17. Jane Nye reported that she observed evidence of fireworks this week on Valley View off Los Arcos and Kanan Rd. This has been reported to VCFD.

RECOMMENDATION TO RECEIVE AND FILE

REGULAR AGENDA

Regular Agenda items are heard at the Council's discretion and may be heard at any time during the meeting.

15. Pulled from Consent Items by Seema Chandra. The VCFD Fire Station 36 in Oak Park will be the location of an Open House for the residents of Oak Park to meet with Supervisor Gorell on September 23rd from 1:00 p.m. to 4:00 p.m. Her concerns were addressed during Council Comments.

16. Budget Presentation

Presentation by Mark Perryman – Chief of staff for Supervisor Jeff Gorell.

CLOSING

23. Adjournment of the Oak Park Municipal Advisory Council meeting to the next meeting, Thursday, September 28th, 2023 at Oak Park High School, Room G-9, 899 North Kanan Road, Oak Park, CA 91377 (NOTE: The MAC meeting is not held in August)

**OAK PARK
MUNICIPAL ADVISORY
COUNCIL**

**COUNTY SERVICE AREA
(CSA) 4 Overview**



JULY 27, 2023



PURPOSE

To provide authoritative and official information regarding the

History

Status

Forecast

of County Service Area (CSA) #4



OVERVIEW

- Establishment
 - Other CSAs
 - Timeline for Schedule of Authorized Extended Services
 - CSA Funding Sources
 - Example Property Tax Bill
 - Revenue for 2023
- Budget Allocation by Service
 - Process of Funding for Approved Budgeting
 - Revenue vs. Expenses
 - Request for Additional Services
 - Conclusions
 - Proposed Options





CSA #4 ESTABLISHED

In November 1964, the Ventura County Board of Supervisors adopted the resolution that established County Service Area Four, then known as Triunfo, which included the area from the Los Angeles County Boundary to Smoketree Avenue.

This service area was established to provide the extended service of street lighting to the area. Since 1965, County Service Area Four has expanded, as have the services provided.



OTHER CSAs

Three specific CSAs are under the purview of the Real Estate Division of Public Works. There are other CSAs currently in operation.

CSA #3 is a dependent Special District formed in 1965 that provides road maintenance services for Camp Chaffee Road in the Foster Park community north of the City of Ventura and south of Lake Casitas. It is funded primarily through property taxes and service charges.

CSA #14 is a dependent Special District formed in 1967 that provides street lighting to various unincorporated areas of Lynn Ranch and Casa Conejo in the Thousand Oaks area. According to the MSR accepted by the Ventura Local Agency Commission on February 16th, 2005, street sweeping is funded through assessments to the parcels served, and street lighting is funded through property tax revenue, interest and available fund balances.



TIMELINE OF AUTHORIZED EXTENDED SERVICES

1/9/1965	8/5/1975	1/3/1987	8/30/1988	2/06/2005
Establish CSA #4	Include street sweeping, parks & recreation, street maintenance, & police protection	Include corridor landscape, subdivision wall non-structural, & community identification marker maintenance	Include school crossing guards at designated locations	Authorize CSA #4 funds to contract with the City of Thousand Oaks for their Volunteers in Policing (VIP) Program
Provide Street Lighting				

2/20/1968	5/8/1984	8/25/1987	1/25/12005
Include Kanan Road median landscape & tree maintenance	Include Maintenance of Class I, II, & III Bikeways	Modify Boundaries of Zones One & Two	Authorize the Oak Park CERT as a standalone program Authorize CERT participation in defibrillator program



CSA FUNDING SOURCES

In the mid 1980s it was determined property tax revenue would not cover the cost of extended services and a special assessment charge to the property owners would be needed.



Today, an annual assessment of \$17.28 is charged to each Residential Unit Equivalent. This has never been increased since its inception in 1964.



Example Property Tax Bill

STEVEN HUNTZ, TREASURER-TAX COLLECTOR
2000 VENTURA AVE
VENTURA, CA 93806-1290



PLEASE PRINT OR TYPE

OWNER OF RECORD JANUARY 1, 2020
STUSADORESS

If you have questions,
Visit VenturaPropertyTax.org or Call (805) 664-3744

ASSESSOR INFORMATION (805) 664-2181

PROPERTY VALUES

LAND/IMPROVEMENTS 214,380
IMPROVEMENTS 321,578
PIERS, PROP
TOTALS 535,956
LESS HOMEOWNERS EXEMP 7,000
OTHER EXEMPTION
NET TOTAL 528,956

TAX RATE AREA 74009 PARCEL/ID NUMBER 800-0-345-015 STATEMENT NO. 3301270 MAIL CODE

2020 - 21 VENTURA COUNTY SECURED TAX STATEMENT

PHONE	SERVICE AGENCY	RATE PER 100	AMOUNT
800-8-72-7108	SDOE 11 MAXWELL 1% TAX	1.000000	528.96
800-383-1881	VTA COMM COLLEGE BD	3.015000	1585.34
800-383-1881	Line SCH BOARD CAMPARK 2	0.040000	2115.81
800-383-1881	Line SCH BOARD CAMPARK 2	0.084000	4450.12
800-383-1881	Line SCH BOARD CAMPARK 4	0.050000	2645.28
800-807-4884	Line TROPOLITAN WTR	0.003500	1850.30

GENERAL TAX TOTAL: \$6,243.78

PHONE	SERVICE AGENCY	RATE PER 100	AMOUNT
800-8-72-7108	204 LUNAC WPD MFGS	1433	758.34
800-8-72-7108	204 FLOCTR, MANT	1407	758.34
800-804-2816	VECTON CONTRCK	0001	5.40
800-807-4884	VECTON CONTRCK	0001	5.40
800-807-4884	VECTON CONTRCK	0001	5.40
800-477-1537	CTY SVC AREAS OAK PARK	0822	43.20
800-273-5187	CTY SVC AREAS OAK PARK	1215	65.28
800-273-5187	CTY SVC AREAS OAK PARK	1271	67.78
800-273-5187	TRNSPO SERVRS SVC FEE	0408	67.78

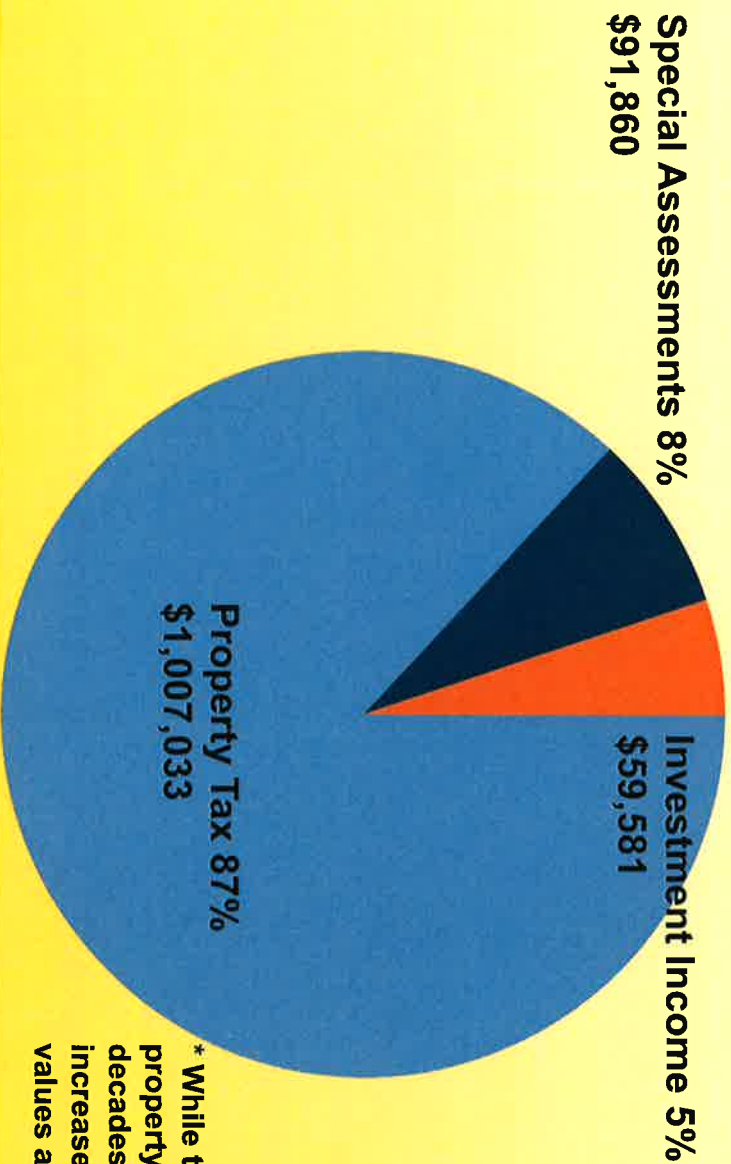
DIRECT ASSESSMENT TOTAL: \$911.02

1ST INSTALLMENT	2ND INSTALLMENT	TOTAL
\$3,577.40	\$3,577.40	\$7,154.80

PAY BY DECEMBER 15, 2020 PAY BY APRIL 15, 2021



REVENUE FY 2023 ACTUALS THROUGH 7/20/23

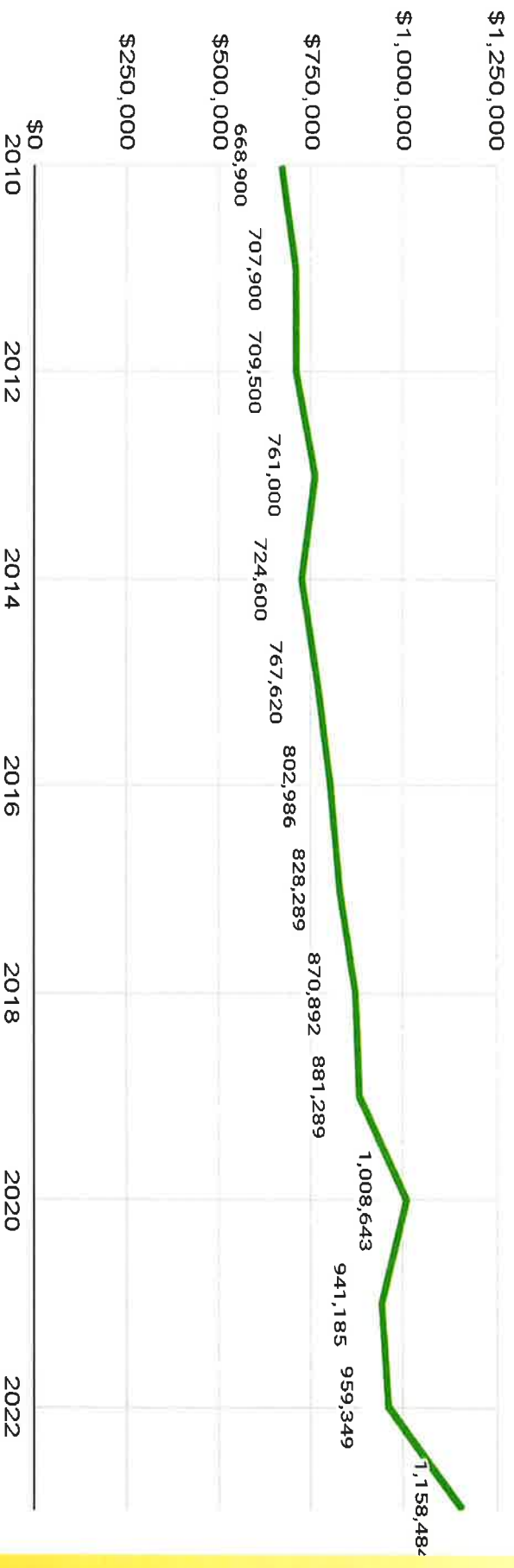


* While the \$17.28 Assessed Value on each property has not changed in several decades, property tax income has increased by virtue of increased property values and sales.



REVENUE OVER TIME

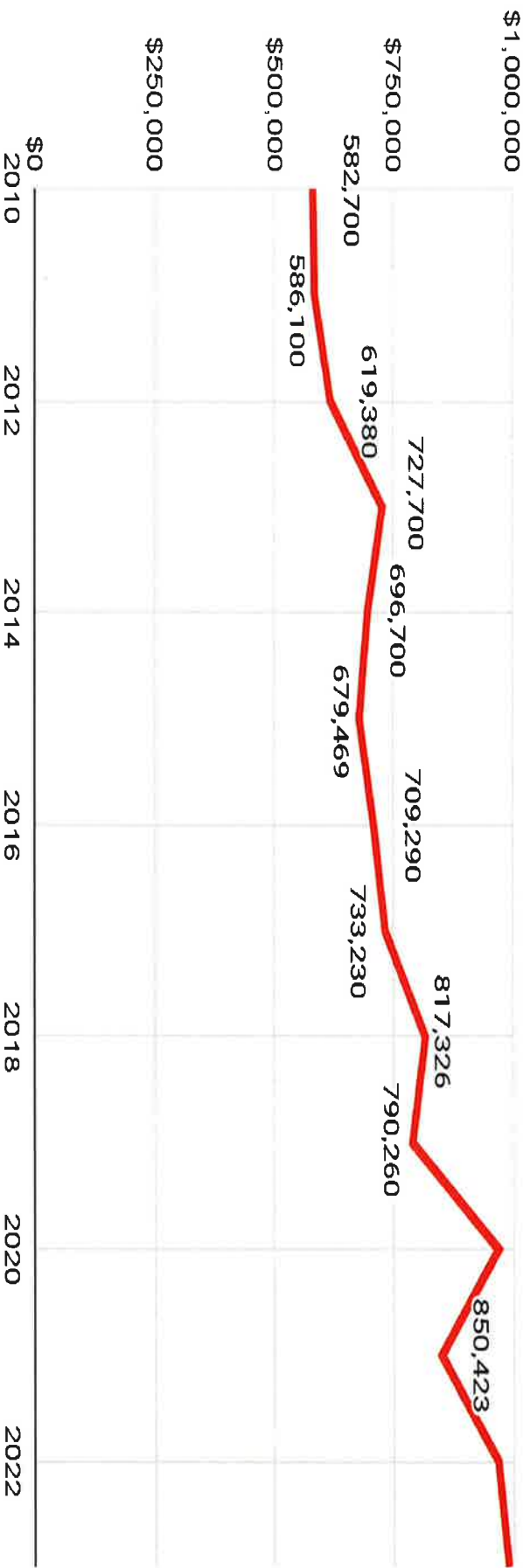
Revenue





EXPENSES OVER TIME

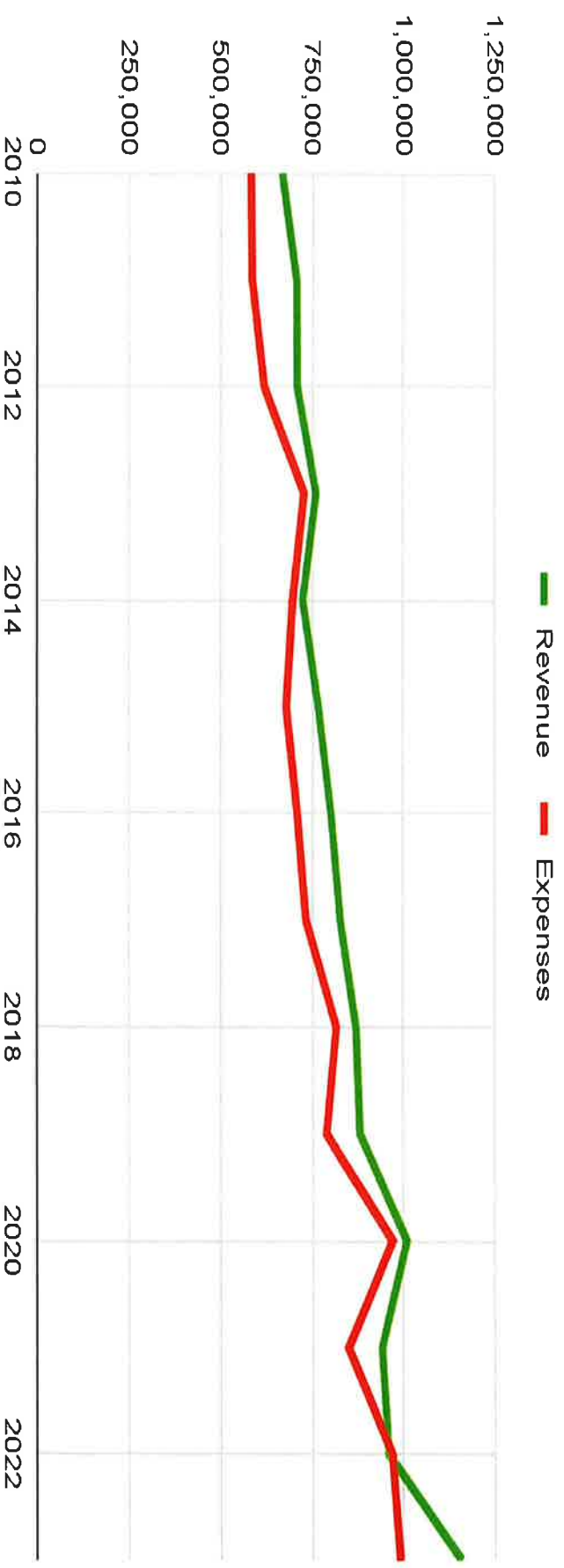
Expenses





REVENUE VS EXPENSES OVER TIME

Revenue vs Expenses





EXPENSES BREAK DOWN

Expenses Breakdown





EXPENSES BREAK DOWN (CONT.)

Non ISF Other Professional and Specialized Services

2019 Professional Services Detail	FY2023		FY2024		FY2025
	Budget	Actual	Approved Budget	Projection	
Venco Street Sweeping Contract	\$54,000	\$47,520	\$62,100	\$62,100	
Landscape Maintenance	\$175,876	\$162,603	\$195,960	\$201,800	
Landscape Repair/Replacement (Turf Removal \$50k)	\$100,000	\$111,208	\$150,000	\$150,000	
Emergency landscape repair	\$100,000		\$100,000	\$100,000	
Kanan Road Shuttle	\$42,400		\$91,000	\$87,599	
Landscape Consulting	\$25,000		\$25,000	\$25,000	
crossing guard	\$187,000	\$149,454	\$205,700	\$219,688	
WPD Green Streets Project	\$40,000	\$27,551	\$35,000	\$36,800	
CERT emergency trailer supplies	\$2,500	\$1,181	\$2,500	\$2,500	
VIP (volunteering in policing)	\$29,400	\$25,000	\$29,400	\$30,282	
Signs--Recycled water inuse (30 signs)		\$928			
Total	\$756,176	\$525,446	\$896,660	\$915,769	



BUDGET OPPORTUNITIES

- Kanan Shuttle
- Crossing Guards
- Constituent Support & Staffing



REQUESTS FOR ADDITIONAL SERVICES

- License Plate Readers
- Increased Water Rates
- Drought Landscaping - Turf Removal
- Purple Pipe Conversion
- Clearance for Fire Protection



THANK YOU!





CALIFORNIA HIGHWAY PATROL

To: the Oak Park MAC c/o Supervisor Gorell's office

CHP MOORPARK'S OAK PARK MAC TALKING POINTS: (09.28.23)

- September is California pedestrian safety month. As students start to return to school, CHP Moorpark would like to remind students, parents, and drivers to be alert and remain undistracted while walking, biking, and driving. Parents and/or guardians should drop their children off at a location that does not require them to cross a street. If that is not possible, help your child cross safely at a crosswalk. Anything we can do to limit exposure to traffic will keep them significantly safer. CHP Moorpark will be conducting specialized operations and presentations throughout the county to help decrease incidents involving pedestrians and increase awareness throughout Ventura County.
- The California Highway Patrol conducted a Maximum Enforcement Period (MEP) over the Labor Day weekend. The MEP ran from Friday, September 1st through Monday, September 4th. The focus for this MEP was impaired driving (DUI) violations. Maximum Enforcement Periods have been a part of California Highway Patrol (CHP) policy for many years and have specific deployment and reporting procedures. During an MEP, field commands are required to deploy the maximum amount of uniformed personnel to address primary collision factor violations, impaired drivers, and assure a prompt response to any incident causing a hazard or traffic delay.
- The California Highway Patrol is hiring 1,000 officers to help make California's roadways safer. If you or someone you know would like to join the CHP, visit www.betheCHP1000.com for more information and to speak with a local recruiter.
- Follow CHP Moorpark on social media for traffic updates, sig alerts, evacuation notices, roadway closures, and general information on what the CHP is doing in your area.

Twitter: **@CHPMoorpark**
Facebook: **@CHP-Moorpark**
Instagram: **@CHPMoorpark**

Contact: **Officer Ryan Ayers**
Public Information Officer
Phone: **(805) 553-0800**
Email: **rayers@chp.ca.gov**



VENTURA COUNTY SHERIFF'S OFFICE

M E M O R A N D U M



DATE: September 21, 2023
TO: Supervisor Gorell's Office and the Oak Park MAC
FROM: Senior Deputy Chris Jones #3597
RE: September MAC Law Enforcement Report

Luckily, there have been no recent crime trends noticed in the Oak Park Community; however, there have been several recent commercial burglaries and residential burglaries in the Conejo Valley.

I am happy to report that the Career Criminal's Unit have been diligently working with several other law enforcement agencies and have identified several suspects in the burglaries in Oak Park from earlier this summer.

A few months ago, there was a rash of residential burglaries in the Ventura County side of Oak Park, where there was a shoot fired during a burglary in the Los Angeles County side of Oak Park. Our Career Criminal's Unit has identified all suspects involved and I've been told that arrests are imminent. Our detectives have been diligently working with detectives from Los Angeles County Sheriff's; and, LASO has agreed to allow the Ventura County District Attorney to prosecute all three cases in Ventura County.

The CVS on Lindero Canyon is still a target for shoplifters. We recently caught three shoplifters from Los Angeles County when an observant employee and citizen saw something out of the ordinary and immediately called the police. Remain vigilant and keep up the good work!



VENTURA COUNTY FIRE DEPARTMENT

Dustin Gardner

Fire Chief

165 Durley Avenue, Camarillo, CA 93010-8586

Website: **VCFD.org**

Twitter: **@VCFD**

Facebook: **@VenturaCountyFire**

Instagram: **@VenturaCountyFire**

Contact: Scott Thomsen

Director of Communications and Public Affairs

Phone: **(805) 914-8502**

Email: **scott.thomsen@ventura.org**

Sept. 6, 2023

Attn: Supervisor Jeff Gorell and Municipal Advisory Committees

- The Ventura County Fire Protection District Board is scheduled to vote Sept. 12 on whether to allow the fire department to enter into an agreement to purchase a new headquarters in Thousand Oaks. If the board approves, the fire department would then enter escrow on the building and would have 60 days to close the purchase. The new building would provide additional space for the administrative functions of the department, which currently rents space next to the airport in Camarillo.
- An additional public comment period for updates to the state's Fire Hazard Severity Zones is now closed. Final updates to the maps for State Responsibility Areas are expected sometime in the first quarter of 2024. Updates to Local Responsibility Areas would then follow.
- The scheduled start for new state rules restricting flammable materials within 5 feet of structures – called Zone Zero – is being delayed until 2025 for new construction and 2026 for existing buildings.
- After years of drought, summer rains this year are helping to grow the plants that can become tumbleweeds when they dry out later in the year. Dry tumbleweeds can cause traffic hazards and spread wildfire. VCFD encourages property owners to mow or remove such plants now to keep them from becoming problems later.

Sincerely,

Scott Thomsen

Director of Communications and Public Affairs

Ventura County Fire Department

Volunteers in Policing

(VIP)

Thousand Oaks Police Department



VIP PROGRAM OVERVIEW



- Started in 1995 with 12 Volunteers
 - There are 2 People still active from the original group
- Funded by the City and the Police Foundation of Thousand Oaks.
- In 2022, 49 VIPs volunteered 5,920 hours.
- As of September 2023, we are at 6,864 hours.



1 VIP Coordinator; 54 Volunteers

Support VIPs
18 members

Resource VIPs
2 members, 2 in training

Patrol VIPs
34 members, 8 of those are in training

Volunteer Services	Support VIPs	Resource VIPs	Patrol VIPs
Fingerprinting		X	X
Station Support	X		X
Crime Reports	X		X
Traffic Control			X
Patrol Parking Lots			X
Vac. House Checks	X	X	X
District Attorney's Office Run	X		X
Parking Citations			X
Special Events	X	X	X



Steps to Become a Patrol Volunteer

- Complete Ride Along form for Records Bureau to conduct brief background check.
- Schedule & complete a Ride Along with a Patrol VIP team.
- Fill out thorough Sheriff's Personnel application for background process.
- Panel interview with VIP Coordinator & 2 Mentors (trainers).
- Thorough application is submitted to Sheriff's Personnel for background investigation. Process takes 2-4 months before training can begin.

- Part of the background process includes:
 - Livescan Fingerprinting
 - Completing an online Security and Awareness Training

*These steps are mandatory since as a Sheriff's Volunteer, they may have access to secured facilities, which contain criminal justice information. Depending upon their assignment, they may have direct or indirect access to Criminal Justice Information Systems (CJIS) or the California Law Enforcement Telecommunications System (CLETS). Direct or indirect access is defined as having proximity to areas where physical documents are printed, stored, computer systems which connect to CJIS or CLETS, or where discussion of criminal information or events occur.

VIP Patrol Training

- 3 Classroom sessions with the Mentors
- Basic Driving Course taught by Sheriff's Academy Instructors. One time course.
- Attend First Aid/CPR Course, taught by Sheriff's Academy Instructors. Course taken every 2 years.
- Once signed off on Patrol and Report Writing Certifications, you may schedule Patrol shifts with any experienced Patrol trained member.
- 2-4 months of riding with your Mentors (timeframe depends on each individual trainee's progress & availability).
- Receive a uniform voucher to our local uniform store to be sized for a uniform shirt, pants, and additional accessories (hat, belt, raingear, etc.)

Patrol Tools

Equipment To Use:

- Radios
 - To stay in touch when out of vehicle
- 6 Patrol Vehicles
 - To use during shift
- 6 iPhones
- Ticket Writers
 - To cite parking violators
- 1 Office with 3 computers
 - For report writing, checking email, etc.

Software To Know:

- Microsoft Calendar
 - To schedule shifts
- Versaterm CAD (Computer Aided Dispatch)
 - To show status
 - To prepare Crime Reports
- Microsoft Word
- B.E.A.S.T. (evidence logging system)
- Axon Evidence.com
 - To upload evidentiary photos

[illegible]

Utilizing Microsoft Outlook Calendar

OTHER **PATROL** VIP FUNCTIONS



- Provide Traffic Control at special community events.
- Shuttle patrol deputy vehicles to & from Saticoy Garage for service, radio issues, etc.
- Weekly, take DUI Breathalyzer Boxes to the Ventura Crime Lab for routine calibration.
- 24/7 Emergency Call-Out List: For large disasters such as the fires, or major incidents to relieve sworn personnel.

Steps to Become a Station Support Volunteer

- Brief, informal interview with VIP Coordinator.
- Fill out thorough Sheriff's Personnel application for background process.
- Thorough application is submitted to Sheriff's Personnel for background investigation. Process takes 2-4 months before training can begin.
- Part of the background process includes:
 - Livescan Fingerprinting
 - Completing an online Security and Awareness Training

*These steps are mandatory since as a Sheriff's Volunteer, they may have access to secured facilities, which contain criminal justice information. Depending upon their assignment, they may have direct or indirect access to Criminal Justice Information Systems (CJIS) or the California Law Enforcement Telecommunications System (CLETS). Direct or indirect access is defined as having proximity to areas where physical documents are printed, stored, computer systems which connect to CJIS or CLETS, or where discussion of criminal information or events occur.

Support Volunteer Functions & Training

- Training will vary and is assignment specific.
- Primary duties are to provide administrative / clerical support to Station Staff.
- Assist with special events and assignments.
- Attend special community events (providing program information / Kid-Prints)
- Able to cross-train and assist Resource Center.



Resource Center Functions & Training

Location: Thousand Oaks Civic Arts Plaza



- Currently staffed Tuesdays & Thursdays 10:00am to 2:00pm.
- Trained to process Fingerprint Cards (employment requests, out of state CCW applicants, etc.)
- Process Vacation House Check requests from Thousand Oaks & Oak Park residents.
- General police department information and assistance

Current Oak Park Statistics

Jan - Dec 2023	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sep.	Oct.	Nov.	Dec.	Total:
Service Call Dispatch	2	1	0	0	0	0	0	1					4
Reports Written	1	0	0	0	0	0	0	1					2
Officer Assist	0	0	0	0	0	0	0	0					0
Details	0	3	0	0	0	0	0	0					3
Traffic Control	0	0	0	0	0	0	0	1					1
Citizen Contact	0	1	1	1	2	4	1	0					10
Vacation House Check	0	1	0	0	1	0	3	0					5
Extra Patrol	23	26	36	19	35	27	45	44					255

Oak Park Locations Routinely

14

Visited

Locations Frequented:	Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.
Golden Eagle Area	0	2	0	2	1	1	0
Oak Park Shop	1	3	3	4	3	2	6
Oak Canyon Park	1	2	2	3	5	4	4
Medea Creek School	0	1	0	0	0	0	2
Sunnycrest Area	1	0	3	1	0	1	0
Brookside Area	3	2	3	3	3	4	4
Kanan RD	1	1	2	2	1	0	0
Oak Park Library	2	0	1	0	1	2	2
Oak Park Community center	3	0	2	1	1	1	2
Oak Park Plaza	3	1	2	1	4	3	3
Oak Park High School	2	3	2	1	4	2	4
Oak Hill Area	2	0	2	1	4	2	0
Mae Boyar Park	1	1	1	0	1	2	3
Breakfast Café	1	0	0	0	0	0	0
Conifer St.	1	0	1	0	0	0	0
Deer Hill	0	1	2	0	0	0	1
Pathfinder	0	1	0	1	0	0	0
Napolean	0	1	0	0	0	0	0
Los Arcos	0	1	0	0	0	0	0
Big Oak Park	0	1	0	0	0	0	0
Pinon St.	0	1	1	0	1	0	2
Madera Creek	0	1	2	1	2	1	3
Episcopal Church	0	1	1	0	1	1	3

Eagle View Park	0	0	1	0	0	0	0
LV Oak Park	0	0	1	0	0	0	0
Smoketree Ave.	0	0	1	0	0	0	0
DoubleTree Rd.	0	0	1	0	0	0	0
Holly Tree	0	0	1	0	1	0	0
Oak Park Apartments	0	0	1	0	0	0	0
Oak Park Middle School	0	0	0	1	0	0	0
Regency	0	0	0	1	0	0	0
North Ranch Court	0	0	0	1	0	0	0
"TTs" area	0	0	0	1	0	0	0
5373 Churchwood Dr	0	0	0	0	2	0	0
Jacobs CT	0	0	0	0	1	0	0
Chaparral Park	0	0	0	0	1	0	0
Oak Park Village	0	0	0	0	0	1	0
Oak Park Montessori	0	0	0	0	0	1	0
Oak Park Dog Park	0	0	0	0	0	2	0
751 Trousdale ST	0	0	0	0	0	6	0
Deer Hill Area	0	0	0	0	0	2	0
Regency Hills	0	0	0	0	0	0	2
Oak Hill Elementary	0	0	0	0	0	0	2
County Oaks	0	0	0	0	0	0	1

Recruitment Strategies

- Nextdoor, Thousand Oaks Police Department newfeed.
- Volunteers created new business card to hand out.
- VIP Coordinator recently wrote news article about VIP program to be featured in the next quarterly Conejo Senior Volunteer Program Newsletter (released at end of September 2023).
- Brochures handed out at special events.
- On-going partnership with the Director of the Goebel Adult Community Center & on-going networking with other Volunteer Coordinators.
- Social media to showcase what volunteers do (Police accounts for Facebook, Instagram, Twitter.)
- #1 Consistent, recruiting pool, is from our Citizen's Academy attendees (12-week course).



Ventura County
SHERIFF'S OFFICE
OFFICE OF JIM FRYHOFF, SHERIFF

Thousand Oaks Volunteers in Policing

VIP: _____

2101 East Olsen Road
Thousand Oaks, CA 91360
O: (805) 494-8200
F: (805) 494-8295

Additional information on back of card

Thousand Oaks Police Resource Center

Civic Arts Plaza

- City of
Thousand Oaks
- Vacation House Checks
 - Fingerprint Services
 - Kid Prints
 - (805) 449-2760

Interested in becoming a volunteer too?

Email us! Sheriff.TO.Volunteers@Ventura.org

Why Join our Program?

- Being able to give back to the community
- Being among great people
 - Men and women from all walks of life
- Having great flexibility
 - One can choose when to go out on patrol
 - One can choose with whom to go out on patrol

Come Join the Fun!



For more
information, send us
an email!
[Sheriff.TO.Volunteers
@ventura.org](mailto:Sheriff.TO.Volunteers@ventura.org)



VIP Patrol Volunteers

Functions include:

- Report Writing
- Vacation House Checks
- Parking Enforcement
- Traffic Control
- Community Policing
- Special Events

Training includes report writing, first aid and CPR, fingerprinting, traffic control, police radio usage, observations and reporting procedures, basic driving skills, and certain administrative duties.

Requirements: Must contribute 20 hours per month or 60 hours in 3 months. Must attend training meetings on the 3rd Tuesday evening every month. Must be in good health. Computer skills helpful. Uniform is provided.

VIP Support Service Volunteers

Functions include:

- Fingerprinting
- Community Information
- Vacation House Checks
- Administrative Duties
- Data Entry

Training includes fingerprinting and other administrative duties to staff the Resource Center at Thousand Oaks City Hall or to assist in department functions. Must contribute 10 hours per month or 30 hours in 3 months. Must attend training meetings 6 times per year.



Volunteers in Policing



Thousand Oaks Police Department

2101 E Olsen Road

Thousand Oaks, CA 91360

(805) 371-8398

www.venturasheriff.org

Sheriff.TO.Volunteers@ventura.org

Volunteers in Policing

Mission Statement

We are committed to actively assist and support the Thousand Oaks Police Department in safeguarding the lives and property of our City's residents and businesses and to respond to public concerns in a manner which promotes a community free from the fear of crime and disorder.

VIP members perform routine police functions allowing officers to concentrate on those duties that only sworn personnel can perform.

Citizens who volunteer for this program will undergo a background investigation and be carefully screened as to judgement, maturity, and ability to work within a team concept.

If you are interested in joining the VIP program send this application by mail, drop off with Front Lobby, or email it

Sheriffs.TO.Volunteers@ventura.org

Thousand Oaks Police Dept.
2101 E Olsen Road
Thousand Oaks, CA 91360
Attn: VIP Coordinator

First Name: _____

Last Name: _____

Address: _____

City: _____

State: _____ Zip Code: _____

E-Mail: _____

Phone: _____

DOB: _____

CDL #: _____

Computer Skills: ☐ Yes ☐ No

Interested in:

☐ Patrol ☐ Support Services

Attended T.O. Citizen Academy:

☐ Yes ☐ No Year _____

Other volunteer activities: _____

**AT LEAST THREE DAYS PRIOR
TO YOUR DEPARTURE,
CALL (805) 449-2760
(Tues and Thurs 10 a.m. to 2 p.m.)
AND BE PREPARED TO GIVE THE
FOLLOWING INFORMATION:**

- Resident Name
- Home Telephone Number
- Out-of-Town Telephone Number
- Start Date
- End Date
- Alarm? If so, Alarm Company Name and Phone Number.
- Is there a dog on the premises?
- Do we have backyard access?
- Emergency contact person's name and phone number. Do they have a key?
- Other people who may be coming and going (including gardener, housekeeper, relatives, etc.) Note days that they might be there.
- Are there any vehicles left in front of your house or in the driveway? If so, description and license plate number.

**IF YOU RETURN HOME EARLY,
PLEASE CONTACT US IMMEDIATELY.**

HOTEL/MOTEL SECURITY:

When staying overnight at a hotel or motel, remember the following:

- Determine the most direct route to and from your room to the fire escapes, elevators, and nearest phone.
- When occupying or leaving your room, use all locking devices on doors and windows.
- Use the door viewer to identify anyone requesting entry. Open the door only if you are certain the person has a legitimate reason to enter your room. If in doubt, call the hotel/motel office.
- Arrange your things so you'll know if anything is missing.
- Suitcases should always be locked, so they cannot be used to carry your property out of your room.
- Never leave money, checks, credit cards, or car keys in the room. Take them with you.



In compliance with the American Disabilities Act, if you need special assistance to read this publication, please contact the Police Resource Center at (805) 449-2760. Notification will enable the City to make reasonable arrangements to ensure accessibility to the information contained in this publication.

Vacation House Check & Security Tips



*Are you a Thousand Oaks or
Oak Park resident? Request a
vacation house check and
follow these tips to help secure
your home while you and your
family are out of town!*

**Compliments of
Volunteers in Policing
T.O. Police Resource Center
Civic Arts Plaza – 3rd Level
2100 E. Thousand Oaks
Blvd.
Thousand Oaks, CA 91362
For Vacation House Checks
call (805) 449-2760**

*Vacations are for fun
and relaxation. Don't
let your vacation be
ruined by crime. Follow
the Crime Prevention
tips below:*

REQUEST A VACATION HOUSE CHECK:

At least three business days prior to your departure date, call the Thousand Oaks Community Police Resource Center, (805) 449-2760, Tuesday and Thursday, 10 a.m. to 2 p.m., to request a vacation house check.

While you are away, VIP's will check the backyard, windows, and doors for signs of disturbance and pay particular attention to your property while on patrol. Efforts will be made to check your residence daily during normal patrol hours.

*This is a complimentary
service of the Thousand
Oaks Volunteers in
Policing.*

MAKE YOUR HOUSE APPEAR "LIVED IN":

- User timers for lights.
- Use a timer for a radio to turn on and off at appropriate times.
- Stop delivery of your mail, newspapers, and packages or have a neighbor pick them up for you.
- Arrange to keep your lawn mowed and watered.
- Keep your garbage cans out of sight. Empty cans out front can be a clue to a burglar that one isn't home.
- Ask a neighbor to park occasionally in your driveway.

PREPARE YOUR PHONE SO IT DOES NOT ALERT A BURGLAR TO YOUR ABSENCE:

- Turn the bell on your telephone off or on low, so a burglar will not be alerted to your absence by the continued ringing.

- If you have an answering machine and leave it on while you are away, do not indicate your absence in your recorded message.
- If your machine alerts a caller that your voice mailbox is full, retrieve your messages while you are away.

PROTECT YOUR VALUABLES Engrave your valuables with your California driver's license number.

- Leave your trip plans, an emergency phone number, and a key to your house with a trusted neighbor or friend
- Do not leave your house key hidden outside under a doormat, in a flowerpot, or on the ledge of a door.
- Have good locks on all your doors and use them.
- Close and lock garage doors and windows.



**IF YOU HAVE QUESTIONS
ABOUT HOME SECURITY,
CALL OUR CRIME PREVENTION
UNIT**

805-371-8362

SELECTION PROCEDURES & PARTICIPANT REQUIREMENTS

Citizen Academy participants are selected through an application process.

Applications are available from the Thousand Oaks Police Station, Police Resource Center, or online at

www.venturasheriff.org. Enrollment is

limited to approximately 25 students per Academy Class.

Potential candidates for the Thousand Oaks Citizens Academy must meet the following criteria:

- Minimum age of 21 years
- Live or work in Ventura County
- No felony convictions
- No misdemeanor convictions within one year of application

Any requirement may be waived or modified upon review and approval of the Police Chief.

The Thousand Oaks Police Department typically offers Citizen Academy sessions once per year. Classes meet one weekday evening from 6:00 to 8:30pm in the Community Room at the East Valley Sheriff Station, 2101 E. Olsen Road, Thousand Oaks.

In compliance with the Americans with Disabilities Act, if you need special assistance to read this publication, please contact the City of Thousand Oaks Building Department Division (805) 449-2500. Notification will enable the City to make reasonable arrangements to ensure accessibility to the information contained in this publication

CITIZEN ACADEMY APPLICATION

Name: _____

Address: _____

City: _____

Zip Code: _____

Home Phone: _____

Work Phone: _____

Cell Phone: _____

E-Mail: _____

Date of Birth: _____ Sex: M / F

CA Drivers Lic#: _____

Occupation: _____

Reason for interest in Citizen Academy: _____

How did you hear about the Citizen Academy? _____

Signature on this form authorizes the Sheriff's Department to perform a records check for purpose of admission to the Citizen Academy.

Signature: _____

Date: _____

Mail completed application to VIP Coordinator, East Valley Sheriff's Station, 2101 E. Olsen Road, Thousand Oaks, CA 91360

CITIZEN ACADEMY

Thousand Oaks Police/
Ventura County
Sheriff's Office



Thousand Oaks Police Department
2101 E. Olsen Road
Thousand Oaks, CA 91360
For further information call:
(805) 371-8398 or visit
www.toakspd.org

ABOUT THE CITIZEN ACADEMY

The Thousand Oaks Citizen Academy provides community members with an inside look at local law enforcement. During Academy training, students will be introduced to a variety of topics as noted in the curriculum outlined to the right.

The 12-week Academy course is designed to give citizens an overview of the Police Department's function and operational procedures. The curriculum and teaching methods are similar to the traditional Sheriffs Academy. However, the weekly sessions are *not* designed to train the participant as a police officer.

Academy classes are taught by police officials and veteran police officers. Academy members are encouraged to ask questions as well as express ideas and concerns.

For additional information about the Citizen Academy, please call the VIP Coordinator at 805-374-8398.

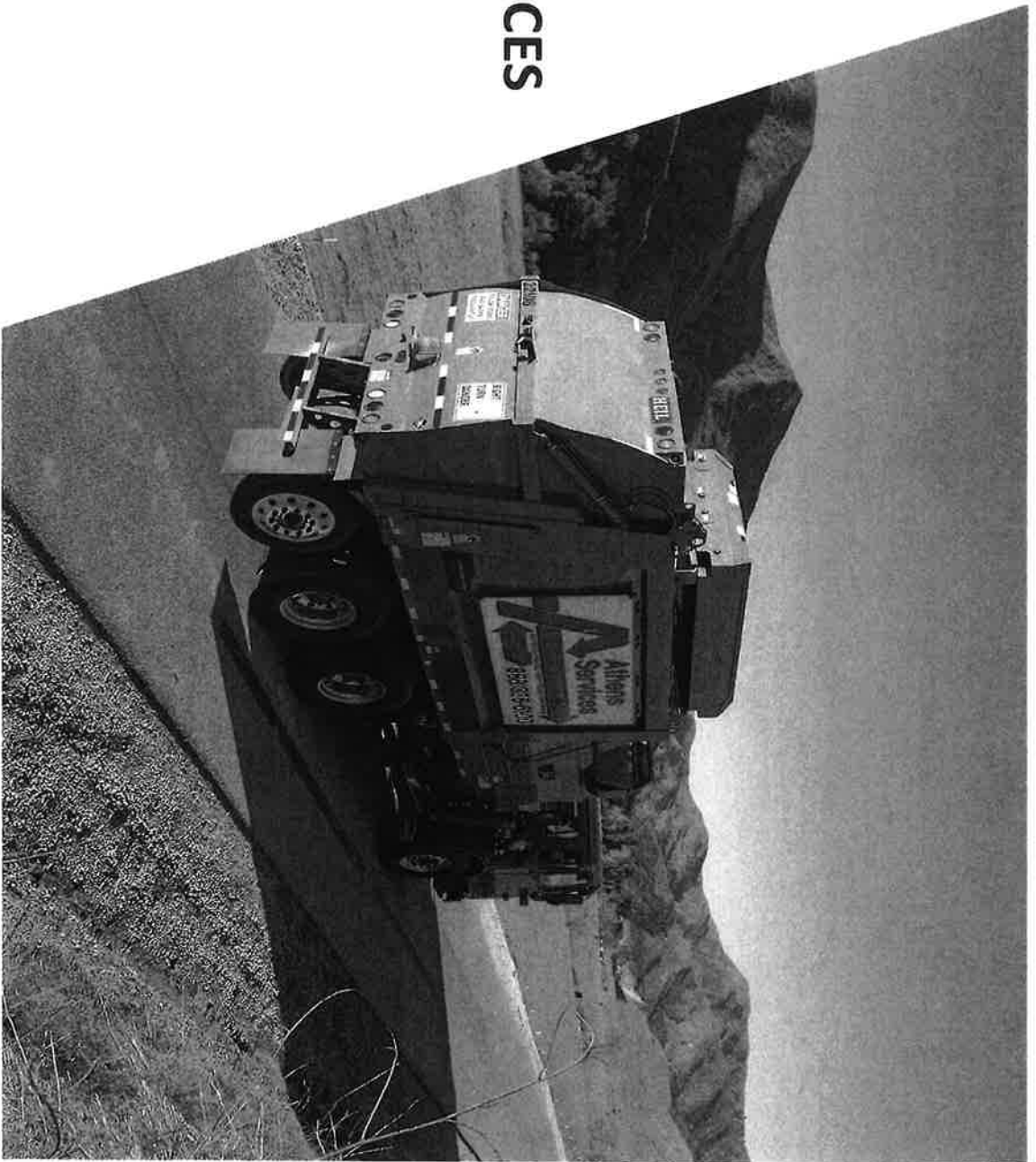


Citizen Academy Curriculum Includes:

- Overview Public Safety Services; Departmental Organization; Tour of East Valley Sheriff Facility
- Field Trip to Main Jail, Dispatch Center and Crime Lab.
- Patrol Procedures and Deployment.
- Field trip to the Regional Training Center – Includes participation in the various police training scenarios.
- Ride-A-Long with a Deputy (optional)
- Community Programs
- Volunteer Services
- Investigations - Major Crimes, Property Crimes, Forgery Fraud & more
- SWAT (Special Weapons and Tactics) Team
- Bomb Squad
- Narcotics
- SEU (Gang Unit)
- K9's & Mounted Unit
- Citizen Academy Graduation - (Includes invited family member); refreshments; graduates' photos with Sheriff, Chief or Commander; presentation of Academy Graduation Certificates

The Citizen Academy requires a commitment of one night per week, sessions from 6:00pm to 8:30pm. Each student will be allowed only two absences from the program to graduate.

Persons selected to attend the Citizen Academy will be notified by e-mail and/or phone at least two weeks prior to the beginning of classes. All applications received after the class is full will be retained and considered for future classes.



THIS IS ATHENS SERVICES



Founded more than
65 years ago in 1957



Family-owned and operated,
recycling and waste diversion
company based in Southern
California



BROAD RANGE OF SOLUTIONS:



Residential and commercial



Roll-off and construction and demolition (C&D)



Street sweeping

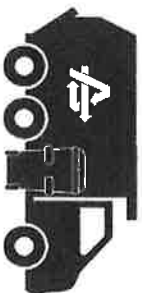


Composting of organics waste



Landfill management

TODAY



**1,000+ vehicle fleet
and growing**



50+

**communities in
Southern California**



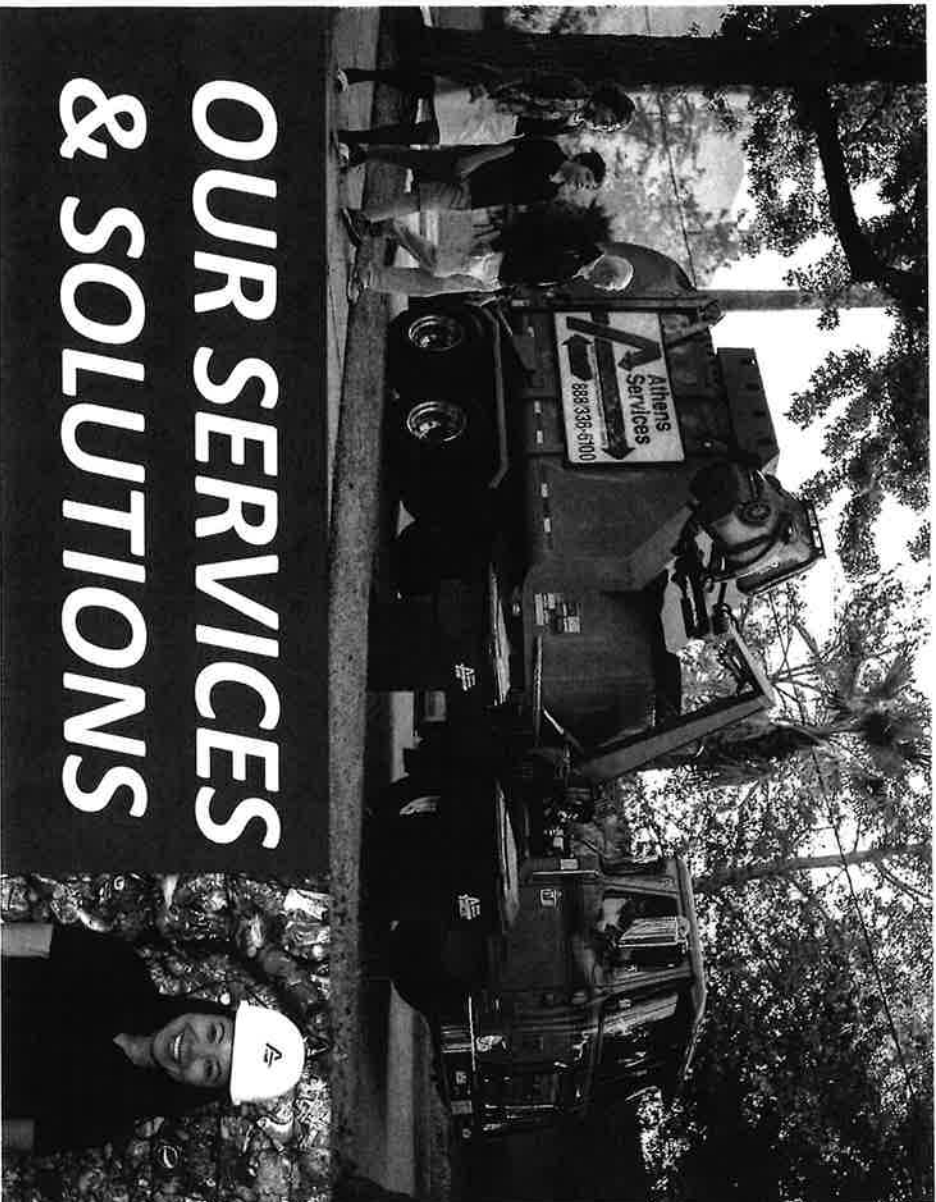
2.3M

**residential, commercial,
street sweeping, and
industrial customers**



2,000+

local team members



OUR SERVICES & SOLUTIONS



**Collecting waste and recycling
efficiently and safely**



**Sorting, processing, and
marketing recyclable**



**Reducing landfill waste
through maximum diversion**

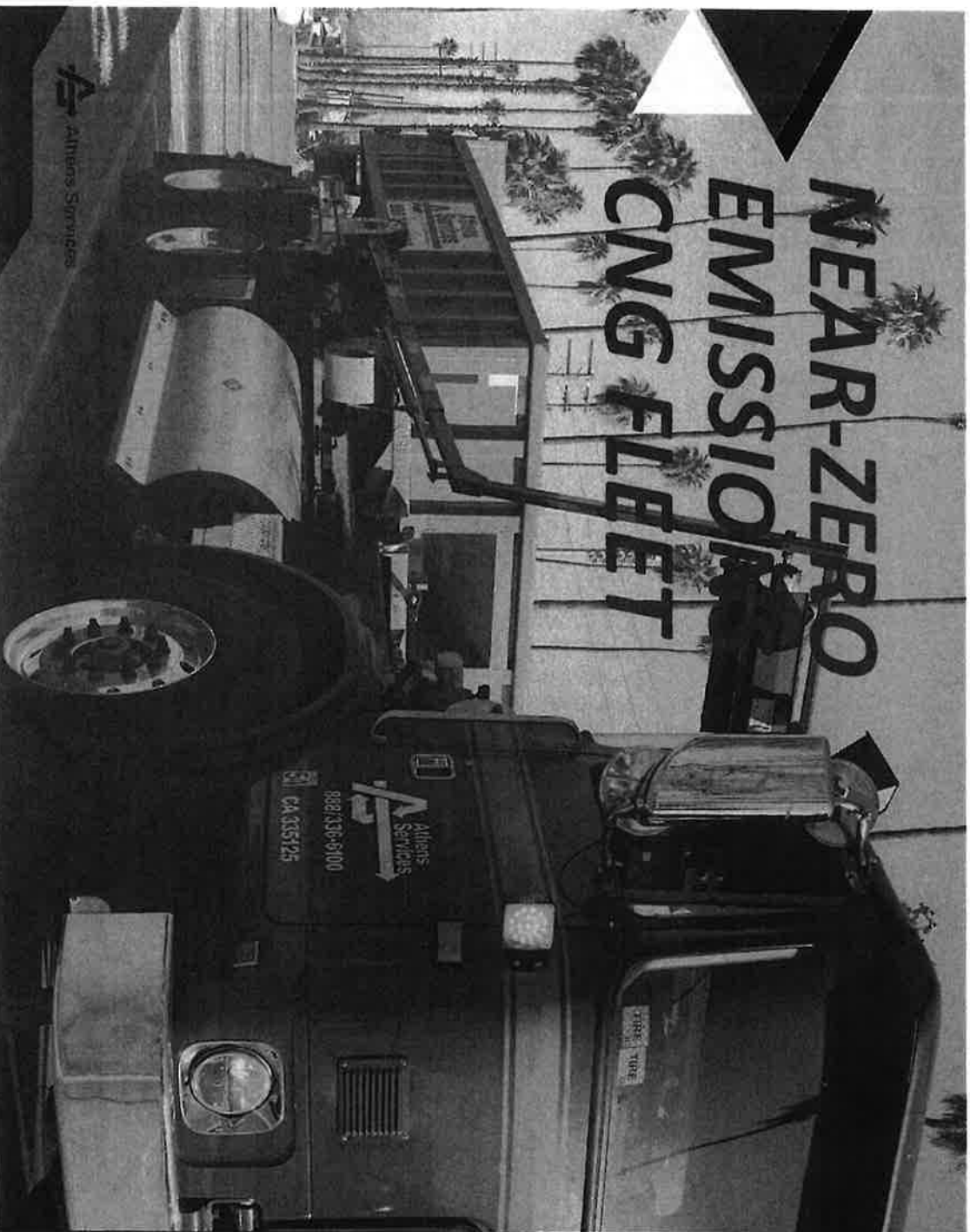


**Converting organic waste
to compost or fuel**



**Protecting public safety
and the environment**

NEAR-ZERO EMISSIONS CNG FLEET



90%
run on renewable
natural gas (RNG)



Athens owns on-site
CNG fueling stations



Each near-zero RNG
truck is like taking 225
cars off the road



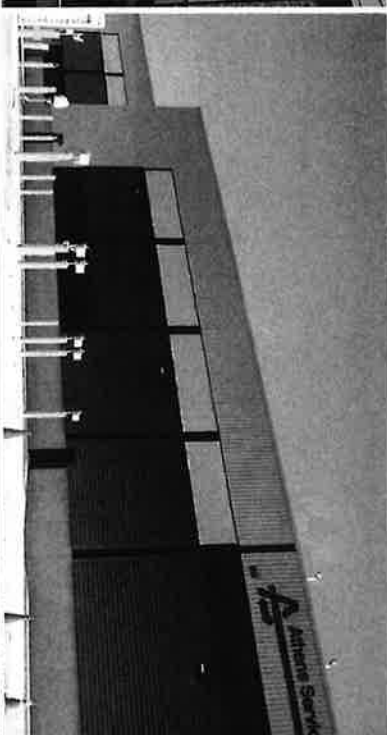
These vehicles support a
safe, healthy and
sustainable environment

MATERIALS RECOVERY FACILITIES (MRFs)

**City of
Industry**



**Sun
Valley**



**Crown
Recycling
Services**



Irwindale



AMERICAN ORGANICS COMPOSTING

**Covered Aerated Static Pile (CASP)
System**

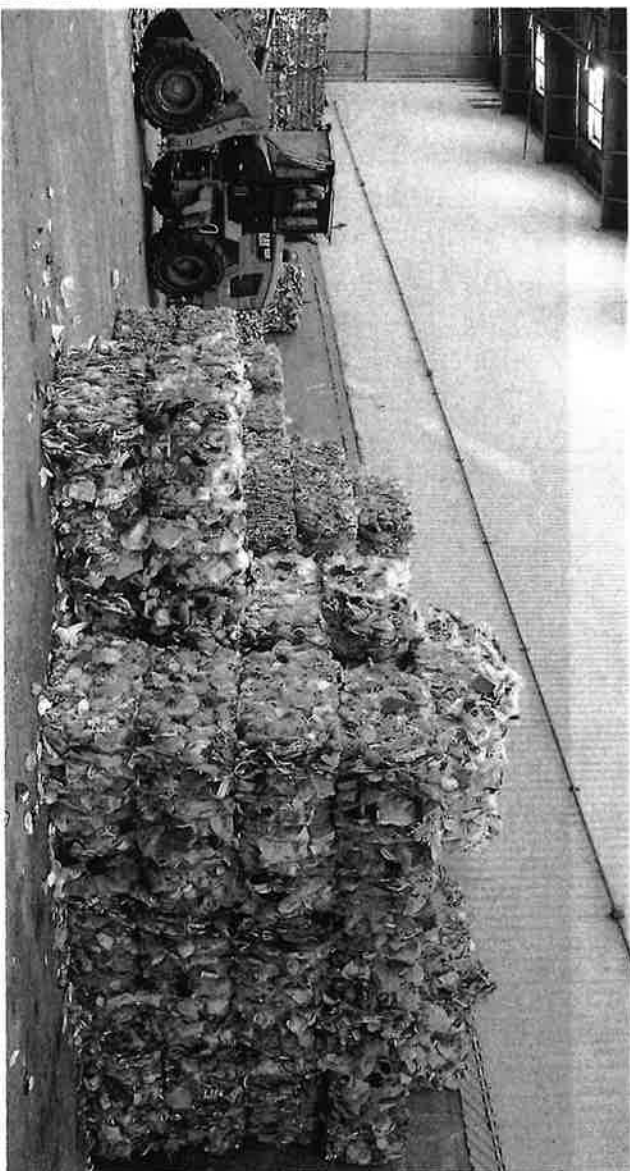
**Reduce composting time from
6 months to 2 months**

Maximize odor control

**Support requirements of
SB 1383**



OUR ZERO WASTE MISSION



Landfill-avoidance



**Domestic solutions for
recyclable materials**



**Dedicated Recycling
Coordinators**



**Meet the state
diversion requirements**



COMMUNITY SUPPORT



Athens invests in local
community organizations



Food recovery organizations



Chambers of Commerce



Educational, athletic, and
civic organizations



Community, civic, and
cultural events

Athens Ventura County Team



Paul Yanez
pyanez@athensservices.com



Chris Handy
chandy@athensservices.com



Rondi Guthrie
rguthrie@athensservices.com



Jennifer Masterson
jmasterson@athensservices.com



Sidney Stull
sstull@athensservices.com



Matt Trouts
mtrouts@athensservices.com



Local Recycling Coordinators
venturacountyoutreach@athensservices.com



Local Customer Service
805-856-0113

SB 1383

In 2016, the State of California passed Senate Bill (SB) 1383, California's Short-Lived Climate Pollutant Reduction Strategy, which aims to reduce methane and other greenhouse gas (GHG) emissions statewide.

To meet this goal, the bill establishes two targets by 2025:

- A 75% reduction of statewide organics waste disposal from 2014 levels

- A 20% or greater recovery (for human consumption) of edible food currently disposed of in California

SB 1383 is overseen by CalRecycle, while the implementation is managed by individual jurisdictions (i.e. city, county, or special districts). In order to meet the goals of SB 1383, all jurisdictions are expected to implement ordinances, franchise requirements, and other regulations as necessary to achieve compliance.

WASTE & RECYCLING SERVICES

Athens will be providing new containers to all customers.

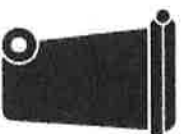
The standard service level for single-family residents and multifamily properties with individual carts consists of one (1) 96-gallon recyclables (blue) cart, one (1) 96-gallon organics (green) cart, and one (1) 96-gallon trash (black) cart.

RECYCLING: BLUE

TRASH: BLACK

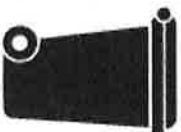
ORGANICS: GREEN

GUIDE TO YOUR NEW CONTAINERS



Recycle = Blue

Paper products, empty plastic containers, bottles, and aluminum cans



Green = Organics

Food waste, green (yard) waste, food-soiled paper waste



Black = Landfill

Non-recyclable waste and mixed material

WASTE & RECYCLING SERVICES

CART SUBSCRIPTION POSTCARD

In the coming weeks you will be receiving a Cart Subscription Postcard. There will be a link to a survey where you will be able to verify your customer information and make any necessary changes to your service level. The survey will need to be completed by October 25th.



Starting January 1, 2024, Athens Services will assume all waste and recycling services previously provided by WM in the unincorporated areas of Oak Park, Simi Valley, and Moorpark. For more information, visit AthensVenturaCounty.com.

▼ CARTS

Athens will be providing new trash (black), recycling (blue), and organics (green) carts. Single-family residents and multifamily properties with individual carts will have an option of a 96-gallon, 64-gallon, or 32-gallon trash cart, which includes a 96-gallon recyclables and a 96-gallon organics cart. — **RECYCLE — ORGANICS — TRASH**

 By October 25, 2023, please review and select your preferred service level by visiting SurveyAthens.com/AthensVentura or scanning the QR code.

\$ TRASH RATE

Effective January 1, 2024 single-family residents will see reduced rates. The service rate is based on the selected trash service. The standard rate is \$28.94/month*. For additional rate information, visit VCPublicWorks.org/wastelivind/solidwasteservices/#residential.

*Single-family customers are billed bi-monthly. Your first bill will reflect a charge of \$57.88 for 24 months of service.

📅 BILLING

All payments for waste collection services will be made directly to Athens beginning January 1, 2024. Single-family customers will be billed for two (2) months of service in advance. Multifamily customers will be billed monthly in advance of services.

🚚 PICKUP DAY

Athens may change some days in order to provide the best possible service. You will be notified 30 days before any changes take place.

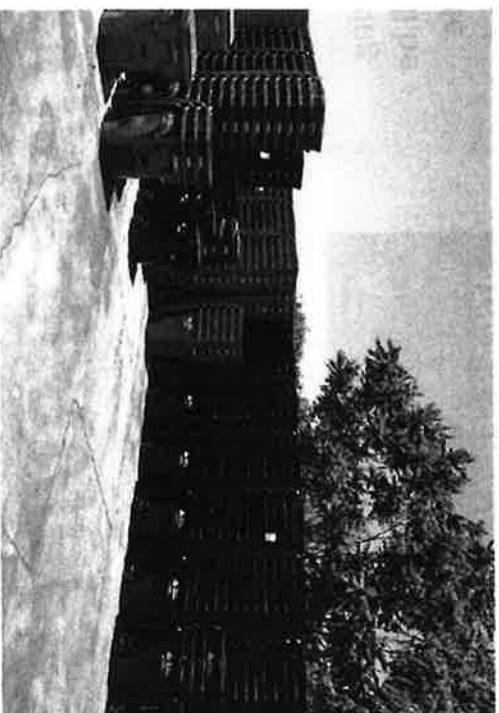
♻️ RECYCLING GUIDE

For a full breakdown of acceptable materials, check out the Athens Interactive recycling guide at CanRecycleWY.com. The guide features more than 450 items and is the go-to resource for correctly reducing, reusing, recycling, composting, and disposing of unwanted waste material.

Barrel Deployment

What to Expect

- Athens barrel deployment is expected to take place during the first two weeks of January
- You will continue to use your current carts as you currently do until you receive Athens carts
- You will be notified in various ways regarding deployment details such as mail, email and robo-call prior to deployment



CUSTOMER SERVICE

Is my rate changing?

Yes. Effective January 1, single-family residents will see reduced rates. All customer rates will reflect a bundled service which includes a trash, recycling, and organics container. For additional rate information, visit <https://www.vcpubliworks.org/wsd/iwmd/solidwastecodes/#residential>.

Will my pick-up day change?

Athens may change some days in order to provide the best possible service. You will be notified 30 days before any changes take place.

How do I pay my bill?

All customers will have several options to pay their bill, including:

- Online self-service: Visit AthensServices.com/Billing
- By phone: Call the Athens Customer Care Center at (805) 856-0113
- In person: Visit the local customer service center in Thousand Oaks located at 2251 East Thousand Oaks Boulevard (check or credit card)
- By mail: PO Box 54957, Los Angeles CA 90054

NEW PROGRAMS

Bulky Pick Up

Starting on January 1, 2024, single-family residents will be provided up to four (4) bulky item collections per calendar year. Collections will occur on a customer's scheduled pick-up day and must be reserved at least two (2) business days in advance. To schedule a collection, visit AthensServices.com/Bulky or call the Athens Customer Care Center at 805-856-0113.

Multifamily properties will be provided up to four (4) collection events per year on a designated date arranged by Athens and the property manager.

Neighborhood Clean Ups

Neighborhood cleanup events with paper shredding, bulky items and electronic waste (E-Waste) drop-off, compost giveaways will be scheduled every year.

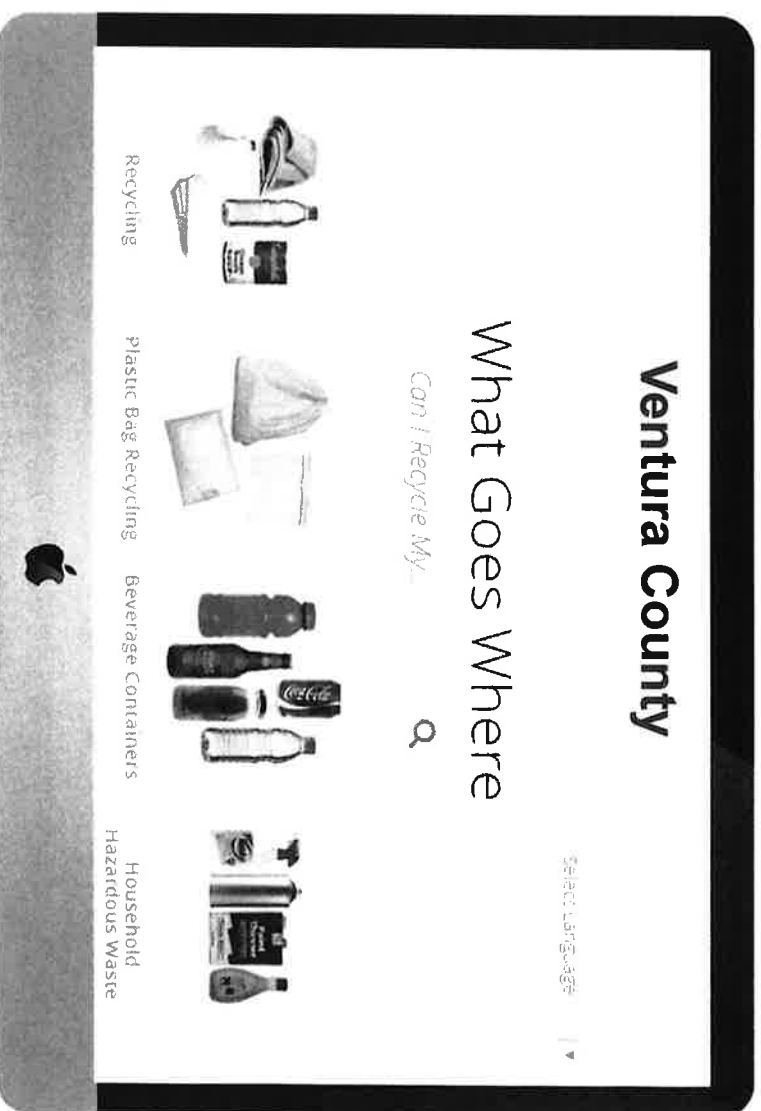
Senior Discount

Athens will also be providing a 20% senior discount for qualifying residents (account holder must be at least 62 and enrolled in the utilities' CARE program) as well as on-premises services for those who need additional assistance servicing their containers.

What Goes Where Interactive Guide

Athens' What Goes Where Guide is your interactive zero-waste guide for correctly reusing, recycling, and composting unwanted items.

- Goal is to Reduce Waste
- User Friendly and Engaging
- Accessible Anytime
- QR Code on Containers
- CanRecycleMy.com optimize SEO



RECYCLING TIPS

If empty of liquid and food, the following is acceptable in your blue recycling container.

- ♻️ Plastic
- ♻️ Paper
- ♻️ Cardboard
- ♻️ Glass
- ♻️ Metals



♻️ **RECYCLABLES ONLY** **RECICLABLES SOLAMENTE**





NO! / **¡NO!**











*Bagged shredded paper /
paper destined for boxes

NO LIQUIDS
OR FOOD /
NO LÍQUIDOS O COMIDA

 Athens Services

Your Zero Waste Partner

(888) 335-6100

AthensServices.com

ORGANICS RECYCLING TIPS

Green Waste
Food Scraps
Food-Soiled Paper*

**All items must be 100% plant-fiber based with NO petroleum-based plastic, wax, or bio-plastic coating, liner, or laminate. Must be soiled ONLY with food or drink liquids.*


FOOD & COMPOSTABLES ONLY
 ORGANICOS Y DESPERDICIO DE COMIDA SOLAMENTE
 


















✓ FOOD-SOILED PAPER / PAPEL SUCIO CON COMIDA

X NO! / ¡NO!









*No plásticos platos
 *No vidrio/cerám
 *No metales (sin metal)
 *No grasas/oil
 *No papeles mojados
 *No parax
 *No espuma

Athens Services
 Your Zero Waste Partner
 (888) 336-6100
 AthensService.com

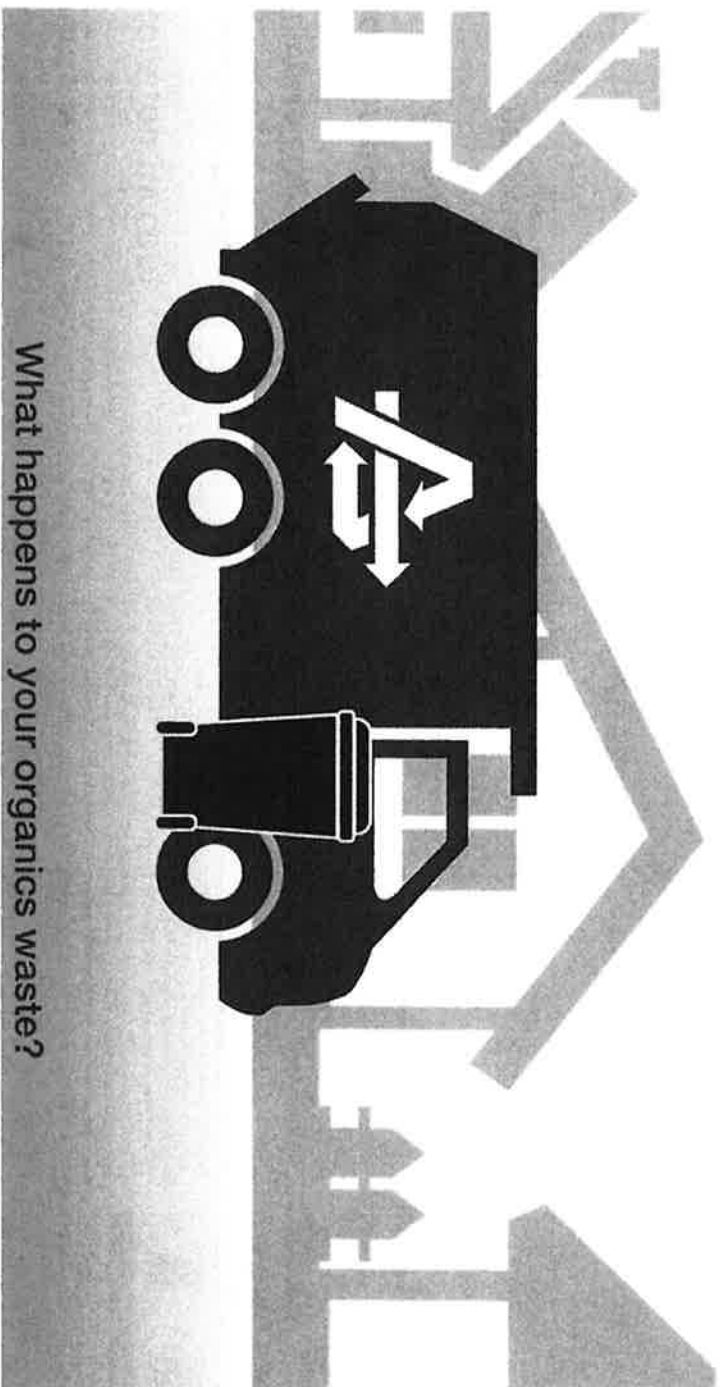
ORGANICS RECYCLING TIPS

- Use a kitchen pail – kitchen pails are available upon request by calling Athens Customer Service
 - Bags are optional
 - Plastic and “compostable” bags must be CLEAR or translucent green
 - Contents inside must be visible
- Store dairy/meat products in the freezer until collection day
- Use our What Goes Where Guide if you have questions



**Athens
Services**
888-336-6100
AthensServices.com

COMPOST



What happens to your organics waste?

Resources

[Ventura County FAQ](#)

[AthensVenturaCounty.com](#)

[Local Sustainability Center](#)

- 2251 E Thousand Oaks Blvd., Thousand Oaks
- Recycling Coordinators
- venturacountyoutreach@athensservices.com

[Local Phone Number](#)

- 805-856-0113



COUNTY OF VENTURA Residential – Frequently Asked Questions

GENERAL QUESTIONS

Why is the County of Ventura changing its waste and recycling services?

Effective January 1, 2024, Athens Services will begin serving portions of Ventura County previously serviced by WMA. The County of Ventura will continue efforts through a source-separated waste and recycling program to comply with the requirements of Senate Bill (SB) 1383 and ensure that organics waste is diverted from our landfills.

Through a competitive bidding process, the County of Ventura selected Athens to provide recycling, organics, and trash collection to residents and nonfamily properties in the Southeast portion of Ventura County. Athens is committed to providing exceptional service and programs and contributing to the overall success of the community.

What is Senate Bill (SB) 1383?

Effective January 1, 2022, SB 1383, California's Short-Lived Climate Pollutant Reduction Strategy, was passed to reduce methane and other greenhouse gas (GHG) emissions statewide. The law establishes targets for the reduction of organics waste sent to landfills. Jurisdictional, including the County of Ventura, are mandated to require all residents and businesses to separate their organics waste by ordinance and through enforcement.

In the coming weeks, customers will receive a Subscription Order Form to confirm the standard service level or request a preferred alternative.

- Recyclable materials include plastics, metals, paper (clean and dry), cardboard, and glass
- Organics waste includes green waste, food scraps, and food-soiled paper (100% fiber-based)
- All other materials should be disposed of in the black container

GOING TO YOUR NEW CONTAINERS



Is my rate changing?

Yes. Effective January 1, single-family residents will see reduced rates. As customer rates will reflect a bundled service which includes a trash, recycling, and organics container. For additional rate information, visit YCPublicWorks.org/ResidentialCollection.

Who do I contact if I have questions?

[Cart Subscription Postcard](#)

[HOA & MFD Outreach](#)

[Quarterly Newsletters](#)

[Follow Us on Social Media on Facebook and Instagram @AthensServices](#)

[Check out our YouTube Channel @Athens_Services](#)



BE PART OF
THE ATHENS WAY
SERVICE - PEOPLE - ENVIRONMENT

