

REGULAR MEETING Minutes

JEFF GORELL
Supervisor, 2nd District

DALE THOMAS
Field Representative
Supervisor Jeff Gorell

MEMBERS OF THE BOARD

- JANE NYE, CHAIR
- SEEMA CHANDRA, VICE CHAIR
- MICHELLE SANTUCCI
- JL DIAZ
- BRIAN TRUSHINSKI

February 29, 2024
7:00 PM

Municipal Advisory Council
Oak Park, California

Oak Park High School
Room G-9
899 North Kanan Road

[Title]

WEB ACCESS

At: ventura.org/oakparkmac

MAC Calendar, Agenda, and Minutes

Welcome to the meeting of the Oak Park Municipal Advisory Council (MAC) an advisory council for the unincorporated area of Oak Park to Ventura County Supervisor Jeff Gorell.

LEGAL NOTICES

Persons who require accommodation for any audio, visual, language, or other disability to review an agenda or to participate in a meeting of the Oak Park Municipal Advisory Council per the American Disabilities Act (ADA), may obtain assistance by requesting such accommodation by calling (805) 214-2510 or e-mailing dale.thomas@ventura.org. Any such request for accommodation should be made at least 48 hours prior to the scheduled meeting for which assistance is requested.

All agenda reports and supporting data, including those filed in accordance with Government Code Section 54957.5 (b) (1) and (2) are available from Ventura County Supervisor Jeff Gorell's office at 2100 E Thousand Oaks Blvd, Suite E, Thousand Oaks, CA 91362. The same materials will be available and attached with each associated agenda item, when received, at the following website: ventura.org/oakparkmac

Documents including staff materials, comment emails and letters, photos, etc., distributed to the Oak Park Municipal Advisory Council regarding any agenda item during an open session or after the meeting concluded, are posted online and made available for public inspection at ventura.org/oakparkmac

PUBLIC COMMENT

Public comment is the opportunity for members of the public to participate in meetings by addressing the Oak Park Municipal Advisory Council in connection with one or more agenda or non-agenda items. Public comments by a member of the public at a single meeting are limited to a cumulative total of five minutes at such meeting unless the time allotment is increased or decreased by the Chair depending on the number of speakers. The public comment period during the opening part of the meeting to address non-agenda items is limited to 30 minutes total for all speakers; this 30-minute limit does not apply to items on the agenda.

To maintain a public meeting environment conducive and welcoming to receiving public comments from all members of the public, the audience is discouraged from engaging in displays of support or opposition to staff reports or public comments, including clapping, yelling, booing, hissing or cheering, that may create a disruptive environment for members of the public wishing to participate. Any person who disrupts or impedes the orderly conduct of a meeting will be instructed to cease the disruptive conduct. Failure to do so may result in that person being removed from the meeting.

Members of the public who would like to augment their comments with visual or audio presentations must submit their materials to the dale.thomas@ventura.org for review at least 48 hours before the meeting. The review will be conducted to determine only whether the materials are on matters within the jurisdiction of the Municipal Advisory Council, would be disruptive of the meeting, or would foster illegality, such as identity

theft. If it is determined that materials are about matters not within the Municipal Advisory Council's jurisdiction, or would be disruptive of the meeting, or would foster illegality, use of County-provided equipment will not be allowed.

Email or Mail Public Comment in Advance of the Meeting

If you wish to make a comment on a specific agenda item by email or mail, please submit your comment by 12:00 p.m. on the day prior to the meeting. Indicate in the Subject Line the Agenda item number (e.g., Item No. 9) on which you are commenting. Your email or written comment will be distributed to the Municipal Advisory Council and placed into the item's record for the minutes of the meeting. Public Comments submitted in writing are public records and subject to disclosure. An unredacted version is made available when records are requested by a Public Records Act request. Please do not submit personal contact information you do not want to be made public. Please submit your comment to dale.thomas@ventura.org or mail to:

Oak Park Municipal Advisory Council
Ventura County Supervisor Jeff Gorell
2100 E Thousand Oaks Blvd Suite E
Thousand Oaks, CA 91362

In-Person Public Comment

If you would like to provide a verbal comment **in person** during the meeting, upon arrival at the meeting location, check in with staff and complete a comment card. When your name is called for public comment, please proceed to the podium. If you do not wish to pre-register but would like to provide in-person comments at the meeting, you must check in with the staff prior to the agenda item being called.

OPENING

1. Call to Order by Chair Diaz at 7:02 p.m..

2. Roll Call

Members Present: Jane Nye, J.L. Diaz, Brian Trushinski, Seema Chandra, Michelle Santucci, Florence Wang

3. Pledge of Allegiance to the Flag of the United States of America led by J.L. Diaz.

4. Approval of the Minutes of the meeting of the Oak Park Meeting of January 25. Changes to the minutes of the meeting were made by Michelle Santucci who asked that her request for a presentation be made of the CSA#4 Budget at a future MAC meeting be added to the minutes. Brian Trushinski made the motion to approve the minutes with the changes. Seconded by Seema Chandra and passed unanimously.

5. **Agenda Review.** Motion to approve by Michelle Santucci. Second by Brian Trushinski. Motion passed unanimously.
6. **Consent Item 11-14** - Item 11 pulled by Jane Nye with the request that Officer Ayers report be brought forward for discussion given the many issues surrounding the traffic situation on Churchwood Drive.

Motion to Receive and File consent items without item 11 made by Michelle Santucci. Second by JL Diaz. Motion passed.

Consent Item 11 and Regular Agenda Item 17– Officer Ryan Ayers gave his monthly update to the MAC and then addressed Item 17 from the Regular Agenda concerning the traffic situation on Churchwood Drive at Oak Hills Elementary School. He confirmed that the CHP has heard the numerous complaints from residents and has observed the issues. He has issued several warnings and citations to drivers at the location. He discussed at length the history of the current traffic pattern at the school and confirmed that he would continue to monitor the situation with greater vigilance. He states that the CHP will not sacrifice safety for inconvenience. He asked for patience in the coming weeks when the school will let all students out at noon.

Dave Fleisch then spoke on behalf of VC Public Works and restated the history and reasoning behind the current traffic patterns which were determined to be the safest and most effective traffic flow. He mentioned that enforcement of traffic laws was critical to educating drivers in the area. Jane Nye mentioned that residents were never consulted before the current traffic pattern was put into place and that there is a great deal of disruption and inconvenience with the current situation. She suggested that a taskforce be implemented with CHP, the school district, and residents to do further research into this situation. Supervisor Gorell agreed to spearhead this effort.

Jim Moynihan spoke on behalf of the Oak Park School District and brought up a letter that has been sent by the Oak Hills Elementary School principal to the parents of students to address the traffic problems.

7. **Public Comments**- Citizen Presentations regarding Oak Park Municipal Advisory Council related matters NOT appearing on this agenda. (See Guidelines above).

Steven Kozel requested information as to why there are so many lines drawn on the streets of Oak Park. Dave Fleisch suggested that these lines are normally drawn by the utility companies and not by the county.

Tim Furgel and Nancy Schramm from the Ventura County and Oak Park Library systems introduced themselves to the MAC.

Ruben Maciel, Linda Niebergal spoke about their concerns regarding the traffic issues at Oak Hills Elementary School. Ruben spoke of the dangers involved in residents not being able to leave their driveways in the case of an emergency.

Tracy Collins and Patsy Kingman spoke about their objections to the conversion of the Deerhill Tennis Courts to Pickleball by the Rancho Simi Recreation and Parks District. Tracy requested that there needs to be a limit on hours open to play and mentioned there may be a lawsuit in the works.

8. **Comments by Supervisor Gorell** – The Supervisor gave over his time to Public Works and to Rancho Simi Recreation and Parks District and thanked them for their attendance at the meeting. He deferred speaking until the end of the meeting.
9. **Written Comments** numerous letters were written to the MAC regarding the traffic situation on Churchwood Drive. Chair Diaz elected that, in the interests of time, he would not read all as they are included in the packet for the meeting.

10. Council Comments

Brian Trushinski gave his monthly report for the landscape committee. He reported that he and Dale Thomas met with Enhanced Landscape and determined that Oak Park appears in pretty good shape with very little damage from the recent storms. The Juniper trees recently planted in the medium along Kanan Road are shifting due to the wet soil and will be braced. RSRPD has officially created a district with Oak Park and Wood Ranch. The Oak Park Planning Committee has been disbanded. Zach Miller will be responsible for any issues having to do with Oak Park in the short term. Elections will be held in November for the Board. Brian will keep informed about the activities of the park district and advise the MAC in the short term.

Florence Wang, the student representative from Oak Park High School gave her report addressing the recent blood drive where they collect 42 units of blood and the upcoming Crystal Carnival event. Elections will also take place shortly where a new representative to the MAC will be chosen.

Michelle Santucci requested that a presentation of the coming year's budget be presented at the next MAC meeting.

CONSENT AGENDA

Consent Agenda items are routine and non-controversial. Items are reviewed and approved together by the Council as recommended and without discussion unless an item is pulled for separate action by the Board on the Regular Agenda. Consent items are heard at the Council's discretion and may be heard at any time during the meeting.

12. Ventura County Fire Department

Written Update provided by Scott Thomson, Director of Communications and Public Affairs. In person report provided by Battalion Chief Anthony Romero.

RECOMMENDATION TO RECEIVE AND FILE

13. Ventura County Sheriff

Update provided by Sgt. Natoli. In person report provided by Detective Tom Behrend.

RECOMMENDATION TO RECEIVE AND FILE

14. Public Works Activities report

Not addressed

REGULAR AGENDA

Regular Agenda items are heard at the Council's discretion and may be heard at any time during the meeting.

15. Power Point Presentation by Rancho Simi Recreation and Parks District Addressing Conversion of Deerhill Tennis Courts.

Wayne Nakaoka presented the plans for the conversion of the Deerhill Tennis Court to Pickle Ball. Landscape Architect Jonathan Schwartz was available for questions as was Dan Parani. (Power Point presentation available in agenda packet.) The plans were met with overwhelming approval from residents supporting the plans for noise abatement and traffic patterns. Dave Ward from Planning reported that there would be no amendment to the park's conditional use permits as its use is still recreational. Once the Recreation District applies for Permit Adjustment to address the proposed permanent physical changes at the park, the Planning Division will evaluate the request for consistency with regulations and determine the action. The recreational use of

pickleball is the same as a tennis court per the definition of an Outdoor Recreation Facility, and the Recreation District is preparing their permit application with operational standards.

16. Presentation by Pam Lindsey, Engineering Manager with Public Works

In response to a request from the MAC to explain why the clearance of Medea Creek by the county was so extensive, Pam Lindsey gave a comprehensive explanation as to the required balance between flood abatement, fire clearance and habitat protection that determines the necessary clearance areas around the creek. Dave Fleisch addressed questions about permits and explained that all the necessary permits are established well in advance of any clearance.

8. Supervisor Gorell's remarks

Supervisor Gorell addressed the MAC late in the agenda as he had given his time to County Public Works and RSRPD earlier. He thanked the two departments for their willingness to participate in the MAC meeting and stressed he was very grateful for their appearance. He talked about the recent problems with repaving the roads in the Santa Rosa Valley and the fact that Oak Park is due for street re-paving this year. There is an investigation going on to resolve the issues surrounding the problems in the Santa Rosa Valley before the project goes on in Oak Park. Addressing the issues concerning the traffic at Churchwood Drive, Supervisor Gorell agreed that a task force should be created to address the residents' concerns and he agreed his office would take the reins in arranging this meeting. He agreed with Michelle Santucci's request for a budget presentation at the next MSC meeting. Seema Chandra suggested that perhaps Volunteers in Policing could be helpful with controlling traffic on Churchwood.

18. Dale Thomas presented the idea of a Citizen of the Month presentation by the MAC at monthly meetings with a committee created to determine qualifications and winners. This was deferred to the next meeting.

19. Dale Thomas showed MAC marketing signs that the Supervisors office has created to help with attendance, requesting that each MAC member be responsible for two sign to place in a highly visible location a week before each future meeting.

CLOSING

20. Adjournment of the Oak Park Municipal Advisory Council meeting was adjourned at 8:40 p.m. to the next meeting, Thursday, March 28, 2024 at Oak Park High School, Room G-9, 899 North Kanan Road, Oak Park, CA 91377

VENTURA COUNTY SHERIFF'S OFFICE

M E M O R A N D U M



DATE: March 19, 2024
TO: Supervisor Gorell's Office and the Oak Park MAC
FROM: Detective Tim Behrend
RE: October MAC Law Enforcement Report

During the months of January and February, there continued to be very little crime in the Oak Park Community. The trend we saw during this period was theft of mail. There were two incidents where mail was stolen out of mailboxes.

During January, there were mail thefts from an apartment complex where a bank of mailboxes was broken into, and the victim's mail was stolen. Based on the victim's statements no personal information was stolen via their mail. There was no video surveillance at the scene and no suspects were identified.

During the month of February there was a vandalism at a residence. Detectives were able to identify a suspect and at the conclusion of the investigation the suspect was arrested for felony vandalism. This was made possible from surveillance video recovered of the incident.

Also in February, there was a theft of mail from a residence where mail was stolen out of their mailbox. This case was investigated and there was no suspect information. There was no financial loss to the victim, and at this time, no personal information was used.

Encourage your community members to check their security cameras to ensure they are properly working. This is one of the best tools for investigators to identify suspects.

There has been an increase in telephone scams throughout the Conejo Valley. Remind your community members if individuals ask for banking information or personal information this is a scam. These scammers will also ask for you to pay for services via gift cards or crypto currency. These are red flags and if you receive these calls hang up and call the Sheriff's Office.

We are also reminding everyone to lock their vehicles and remove all their valuable items. Oak Park is a very safe community, but the criminal element preys on this and will take advantage of it.



VENTURA COUNTY FIRE DEPARTMENT

Dustin Gardner

Fire Chief

165 Durley Avenue, Camarillo, CA 93010-8586

Website: **VCFD.org**

Twitter: **@VCFD**

Facebook: **@VenturaCountyFire**

Instagram: **@VenturaCountyFire**

Contact: **Scott Thomsen**

Director of Communications and Public Affairs

Phone: **(805) 914-8502**

Email: **scott.thomsen@ventura.org**

March 6, 2024

Attn: Supervisor Jeff Gorell and Municipal Advisory Committees

- The Ventura County Fire Department is supporting CalTrans and county Public Works as they work to clear debris from roadways closed by mudslides, including Highway 150. VCFD is working with county EMS on a coverage plan for cut off areas.
- Fire Marshal Massoud Araghi retired after more than 35 years with the department. VCFD is interviewing finalists to succeed Araghi. Deputy Chief Chad Cook is serving as the interim Fire Marshal until a permanent successor is hired.
- Construction of new Fire Station 34 in Thousand Oaks is expected to be complete in late June or early July.
- Construction of two new burn buildings and a ladder prop at VCFD's Regional Training Center is underway. That project is expected to be completed in March of 2025.
- Construction of a new Fire Station 29 in Santa Paula will go out to bid March 13. A contract is scheduled to be awarded April 23 and the tentative start for construction is May 21.

Sincerely,

Scott Thomsen

Director of Communications and Public Affairs

Ventura County Fire Department

CALLEGUAS-LVMWD INTERCONNECTION



CALLEGUAS - LAS VIRGENES INTERCONNECTION

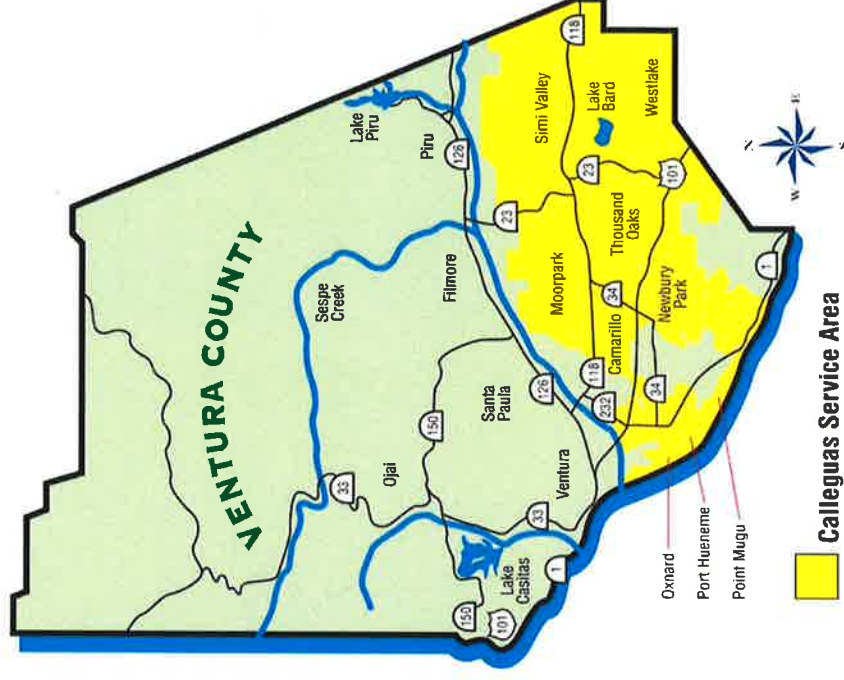


March 28, 2023
Oak Park MAC Meeting



Calleguas Overview

- Formed in 1953 by local communities to develop supplemental water supplies.
- Governed by a 5-member elected board
- 19 retailers
- > 75% of VC's population (~640,000)



TRIUNFO
WATER & SANITATION DISTRICT



PUBLIC WORKS
VENTURA COUNTY



ZONE MUTUAL
WATER COMPANY



Golden State
Water Company
A subsidiary of American State Water Company



BERYLWOOD HEIGHTS & SOLANO VERDE

PROJECT OVERVIEW



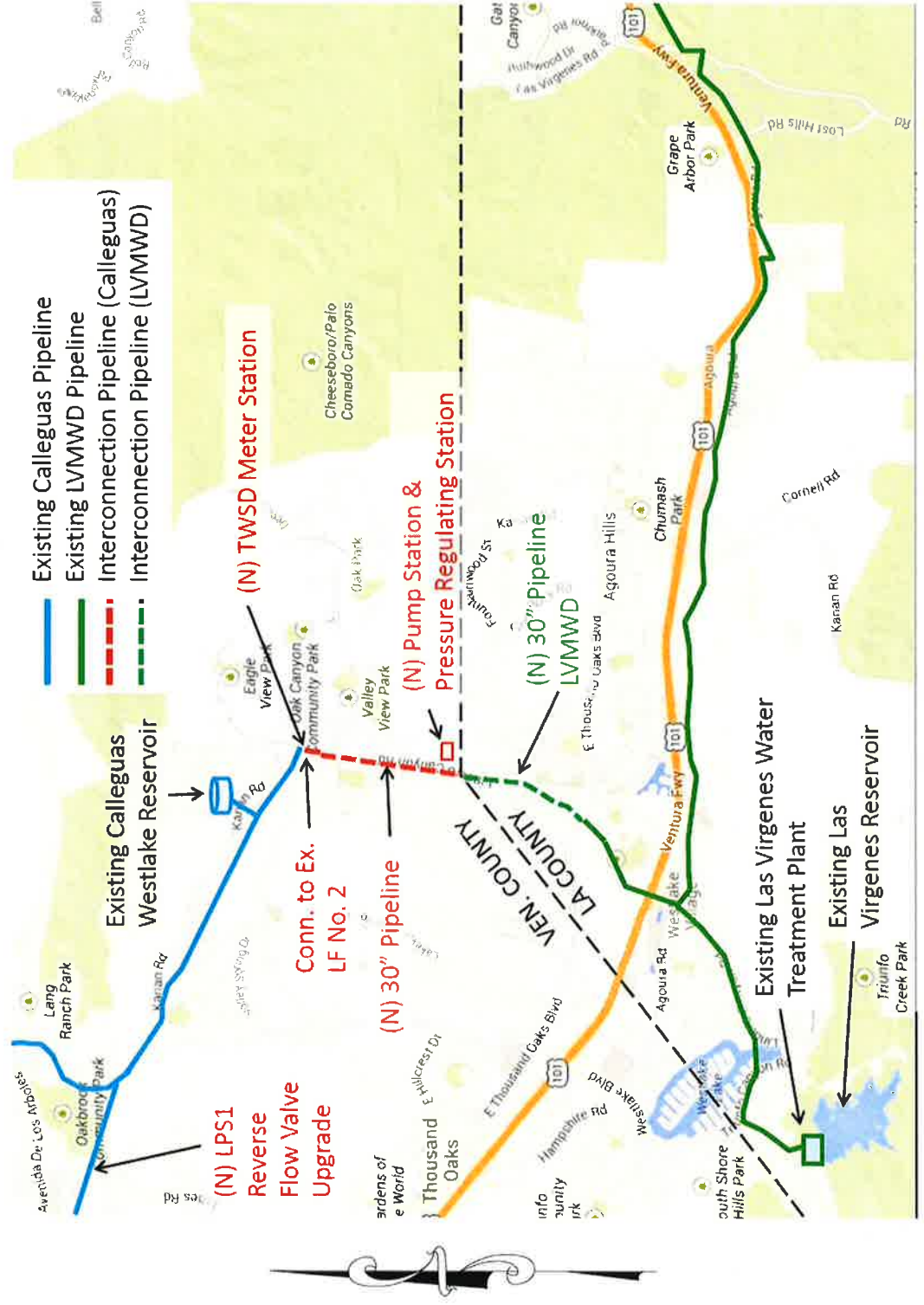
Calleguas Municipal Water District (Calleguas) and Las Virgenes Municipal Water District (LVMWD) each own and operate potable water systems largely dependent on imported water supply. Both agencies are subject to planned and unplanned interruptions of water deliveries that can negatively impact their ability to deliver potable water to their respective customers. Calleguas and LVMWD are constructing an interconnection to improve the future reliability of both systems.

PROJECT NEED

- Both agencies are vulnerable to water supply outages due to earthquakes, infrastructure failure, or other causes.
- This project is a cost-effective way to improve reliability and flexibility of Calleguas' and LVMWD's potable water systems by delivering water to each other's system.
- Each agency would meet its customers' needs first, then help the other agency if they are able.



PROJECT MAP





*Please Note: Construction is dependent on many variables; dates may change



ANTICIPATED SCHEDULE MILESTONES

- Spring 2024
 - Completion of dewatering activities
- Early Summer 2024
 - Completion of Interconnection pipeline and testing
 - City of Thousand Oaks begins Lindero Canyon Road pavement improvements
- Late Summer/Early Fall 2024
 - Completion of Interconnection Pump Station, Pressure Reducing Station, and TWSD Meter Station



OUTREACH FROM CALLEGUAS





CONSTRUCTION ACTIVITY RESUMING LINDERO CANYON RD/BOWFIELD ST

Starting in mid-December 2023 and continuing through early 2024, Calleguas contractor, Kiewit, will begin trench dewatering and pipeline installation south of and at the intersection of Lindero Canyon Rd and Bowfield St. To perform this work safely and properly stage dewatering equipment, a partial closure of the intersection and a portion of northbound and southbound Lindero Canyon Rd are needed. Traffic control devices including concrete k-rail barricades, traffic cones, and temporary traffic signage will remain in place 24-hours a day, until this segment of pipeline installation is complete. Work is scheduled to occur daily, Monday - Friday, 5 a.m. to 7 p.m.

TRAFFIC DELAYS ARE EXPECTED

Traffic control and temporary signage will remain in place along Lindero Canyon Rd, Bowfield St, and surrounding local streets. Traffic delays through the area may occur due to the closures. Please plan ahead, allow for extra travel time, and if possible, avoid the area.



CONTACT US

www.CMWD-LVMWDinterconnection.com
 800.371.0223

CONSTRUCTION SCHEDULE & CLOSURES

Calleguas and Las Virgenes Municipal Water Districts are committed to safely conducting all construction activity while mitigating impacts to surrounding communities as much as possible. For immediate assistance, please contact our team directly at (800) 371-0223 or via email at info@calleguas.com.

Please note: construction is dependent on weather conditions. Extreme weather conditions may result in temporary closures or schedule changes.

Work Hours
Monday - Friday
Daily, 5 a.m. to 7 p.m.

The scheduled project duration is approximately 10 months, and all work is subject to change. Visit www.CMWD-LVMWDinterconnection.com for more information.



CONSTRUCTION ACTIVITY RESUMING LINDERO CANYON RD/BOWFIELD ST

Starting in mid-December 2023 and continuing through early 2024, Calleguas contractor, Kiewit, will begin trench dewatering and pipeline installation south of and at the intersection of Lindero Canyon Rd and Bowfield St. To perform this work safely and properly stage dewatering equipment, a partial closure of the intersection and a portion of northbound and southbound Lindero Canyon Rd are needed. Traffic control devices including concrete k-rail barricades, traffic cones, and temporary traffic signage will remain in place 24-hours a day, until this segment of pipeline installation is complete. Work is scheduled to occur daily, Monday - Friday, 5 a.m. to 7 p.m.

NEED ASSISTANCE?

Calleguas and its contractor are committed to safely conducting all construction activity while mitigating impacts to surrounding communities as much as possible. For immediate assistance, please contact our team directly at (800) 371-0223 or via email at info@calleguas.com.

Visit CMWD-LVMWDinterconnection.com and subscribe to weekly construction update e-mails and view detailed project information

and subscribe to weekly construction update e-mails and view detailed project information

CALLEGUAS
MUNICIPAL WATER DISTRICT

LAS VIRGENES
MUNICIPAL WATER DISTRICT

Calleguas – Las Virgenes Interconnection

Please scroll down for project details.

Project Update Sign Up

Comments/Questions/Etc:

Name (First & Last):

Email:

Home/Business Address:

Preferred Name:


I am interested in receiving information regarding this project.




Contact:

Contact

For questions related to this project, please contact:
Project Helpline: (800) 371-0723

Fill out and submit!



Construction Activity Update

Week of: November 27, 2013

Current Activity

Daywork will continue at the southeast corner of the Lindero Canyon Rd and Kanan Rd intersection. **Monday (11/27) through Friday (12/01) between the hours of 7 a.m. and 3 p.m., and will include construction activities for Trunfo Water & Sanitation District's new Meter Station.** To perform this work safely, set-up and take-down of daily traffic control will be implemented. Please follow posted traffic signs and plan for extra travel time to your destination.

Nightwork will occur south of the Lindero Canyon Rd and Kanan Rd intersection, Monday (11/27) through Thursday (11/30) between the hours of 7 p.m. to 5 a.m., and will include pipeline construction activities near an underground vault. To perform this work safely, set-up and take-down of nightly traffic control will be implemented.

Extended weekend and night work will occur at the southeast corner of the Lindero Canyon Rd and Kanan Rd intersection, Friday (12/01) 9 p.m. through Monday (12/04) 5 a.m., and will include construction activities for Trunfo Water & Sanitation District's new Meter Station for up to 24 hours per day. Traffic control will remain in place 24 hours per day from Friday night through Monday morning. Please follow posted traffic signs and plan for extra travel time to your destination.

Work will continue at the Pump Station/Pressure Reducing Station (PS/PRS) site located at 10 Lindero Canyon Rd. Please note, construction is dependent on many variables, including, but not limited to weather conditions, and this information is subject to change.

Upcoming Activity

Construction crews have encountered shallow groundwater along the pipeline alignment at the Bowfield St./Lindero Canyon Rd intersection. Pipeline installation and dewatering activities through this intersection have been temporarily paused, as underground site conditions have changed. To ensure this segment of the underground is installed properly and safely and to minimize additional costs, Caltrans and its contractor Kiewit are developing a new workplan for this section of the project. To ensure the safety of motorists and pedestrians, kral and temporary traffic control will remain in place through the intersection until this work is complete. The contractor continues to make progress along other portions of the project while the

[Project Website](#)

THANK YOU!

MEGAN SCHNEIDER
SENIOR COMMUNICATIONS SPECIALIST
MSCHNEIDER@CALLEGUAS.COM
PROJECT HELPLINE: 800-371-0723



CALLEGUAS - LAS VIRGENES INTERCONNECTION





OAK PARK CSA4

Matt Kovacevich – Account Manager

MONTHLY PROPERTY REPORT MARCH 2024



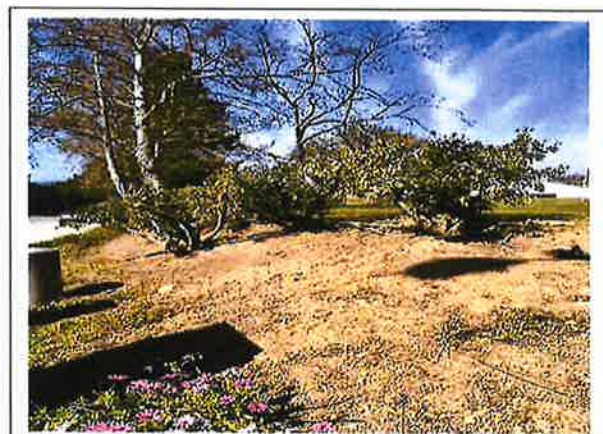
New seasonal annual color installed at monument and marquis.



Median planters are growing back nicely from winter pruning.



Median planters are growing back nicely from winter pruning.



Rejuvenation pruning conducted on larger shrubs throughout community.

CSA 4 Monthly Reports

CSA 4 Landscape Meeting Report

March 28, 2024

Action Items:

- ❖ New seasonal annual color installed at monument and marquis.
- ❖ Median planters are growing nicely from winter pruning (see report).
- ❖ Rejuvenation pruning was conducted on larger shrubs throughout the community.
- ❖ RFP for new landscaping services being processed; Brian K is representing the MAC, questions were submitted.
- ❖ Oak Park is swept the first and third Tuesdays and Thursdays of the month.