



MEMBERS OF THE BOARD
Brian Trushinski, Chair
Michelle Santucci, Vice Chair
J.L. Diaz
Jane Nye
Seema Chandra

REGULAR MEETING AGENDA

**NOVEMBER 21, 2024
7:00 PM**

**Municipal Advisory Council
Oak Park, California**

**Oak Park High School
Room G-9
899 North Kanan Road
Oak Park, CA 91377**

WEB ACCESS

At: ventura.org/oakparkmac

MAC Calendar, Agenda, and Minutes

Welcome to the meeting of the Oak Park Municipal Advisory Council (MAC) an advisory council for the unincorporated area of Oak Park to Ventura County Supervisor Jeff Gorell.

LEGAL NOTICES

Persons who require accommodation for any audio, visual, language, or other disability to review an agenda or to participate in a meeting of the Oak Park Municipal Advisory Council per the American Disabilities Act (ADA), may obtain assistance by requesting such accommodation by calling (805) 214-2510 or e-mailing ashley.bautista@ventura.org. Any such request for accommodation should be made at least 48 hours prior to the scheduled meeting for which assistance is requested.

All agenda reports and supporting data, including those filed in accordance with Government Code Section 54957.5 (b) (1) and (2) are available from Ventura County Supervisor Jeff Gorell's office at 2100 E Thousand Oaks Blvd, Suite E, Thousand Oaks, CA 91362. The same materials will be available and attached with each associated agenda item, when received, at the following website: ventura.org/oakparkmac

Documents including staff materials, comment emails and letters, photos, etc., distributed to the Oak Park Municipal Advisory Council regarding any agenda item during an open session or after the meeting concluded, are posted online and made available for public inspection at ventura.org/oakparkmac

PUBLIC COMMENT

Public comment is the opportunity for members of the public to participate in meetings by addressing the Oak Park Municipal Advisory Council in connection with one or more agenda or non-agenda items. Public comments by a member of the public at a single meeting are limited to a cumulative total of five minutes at such meeting unless the time allotment is increased or decreased by the Chair depending on the number of speakers. The public comment period during the opening part of the meeting to address non-agenda items is limited to 30 minutes total for all speakers; this 30-minute limit does not apply to items on the agenda.

To maintain a public meeting environment conducive and welcoming to receiving public comments from all members of the public, the audience is discouraged from engaging in displays of support or opposition to staff reports or public comments, including clapping, yelling, booing, hissing or cheering, that may create a disruptive environment for members of the public wishing to participate. Any person who disrupts or impedes the orderly conduct of a meeting will be instructed to cease the disruptive conduct. Failure to do so may result in that person being removed from the meeting.

Members of the public who would like to augment their comments with visual or audio

presentations must submit their materials to the supervisorgorell@ventura.org for review at least 48 hours before the meeting. The review will be conducted to determine only whether the materials are on matters within the jurisdiction of the Municipal Advisory Council, would be disruptive of the meeting, or would foster illegality, such as identity theft. If it is determined that materials are about matters not within the Municipal Advisory Council's jurisdiction, or would be disruptive of the meeting, or would foster illegality, use of County-provided equipment will not be allowed.

Email or Mail Public Comment in Advance of the Meeting

If you wish to make a comment on a specific agenda item by email or mail, please submit your comment by 12:00 p.m. on the day prior to the meeting. Indicate in the Subject Line the Agenda item number (e.g., Item No. 9) on which you are commenting. Your email or written comment will be distributed to the Municipal Advisory Council and placed into the item's record for the minutes of the meeting. Public Comments submitted in writing are public records and subject to disclosure. An unredacted version is made available when records are requested by a Public Records Act request. Please do not submit personal contact information you do not want to be made public. Please submit your comment to supervisorgorell@ventura.org or mail to:

Oak Park Municipal Advisory Council
Ventura County Supervisor Jeff Gorell
2100 E Thousand Oaks Blvd Suite E
Thousand Oaks, CA 91362

In-Person Public Comment

If you would like to provide a verbal comment in person during the meeting, upon arrival at the meeting location, check in with staff and complete a comment card. When your name is called for public comment, please proceed to the podium. If you do not wish to pre-register but would like to provide in-person comments at the meeting, you must check in with the staff prior to the agenda item being called.

Video Recording – Live Stream Information of Meeting

View the meeting on the livestream at the following link:
<https://www.youtube.com/@vcd2super/streams>.

OPENING

1. Call to Order
2. Roll Call
3. Pledge of Allegiance to the Flag of the United States of America
4. Approval of the Minutes of the meeting of the Oak Park Municipal Advisory Council held on Thursday, October 24, 2024.
5. Agenda Review
6. Consent Items 11-14

7. Public Comments
8. Written Comments - Chair to read written comments received by the MAC prior to the meeting.
9. Council Comments
 - On November 9, two separate homeowners concerned about the pruning, and perhaps removal, of an Oak tree on another neighbor's private property, independently contacted two MAC members, Michelle Santucci and Brian Trushinski. The concerned homeowners were advised to contact Ventura County Resource Management Agency, Code Compliance who is investigating if there was a violation and will determine the course of action.
10. Supervisor Jeff Gorell Comments

ANNOUNCEMENTS AND OTHER BUSINESS

CONSENT AGENDA

Consent Agenda items are routine and non-controversial. Items are reviewed and approved together by the Council as recommended and without discussion unless an item is pulled for separate action by the Board on the Regular Agenda. Consent items are heard at the Council's discretion and may be heard at any time during the meeting.

RECOMMENDATION TO RECEIVE AND FILE

11. Ventura County Fire Department Report
 - This month, Ventura County experienced its first large fire of the year. The Mountain Fire burned more than 20,000 acres, destroyed nearly 200 homes in Camarillo and forced hundreds of residents to evacuate. The Ventura County Fire Department was supported by numerous agencies from across the state in responding to the fire. Those efforts are still underway at the time of this report. We are grateful for their assistance.
 - A Local Assistance Center was being set up to guide residents and businesses affected by the fire through the recovery process and share information about assistance that might be available. Additional information will be available at vcrecovers.com.
 - Once conditions enabled property owners to return to their properties, eight Community Patrols were established to assist in sorting through the remains of burned homes for items that might have survived. Those firefighters wore

personal protective equipment so they could work safely in the ash and debris, which also allowed the property owners to stay safe.

- Additional Santa Ana wind events are bound to happen. Everyone should remain vigilant about avoiding activities that could start a fire, such as a hot muffler against tall weeds, a dragging tow chain, a tossed cigarette or an outdoor fire pit.

RECOMMENDATION TO RECEIVE AND FILE

12. Ventura County Sheriff's Office Report

RECOMMENDATION TO RECEIVE AND FILE

13. California Highway Patrol Report

RECOMMENDATION TO RECEIVE AND FILE

14. Landscape Committee Report

REGULAR AGENDA

Regular Agenda items are heard at the Council's discretion and may be heard at any time during the meeting.

17. Oak Park Landscape Request for Proposal Update and Recommendations

The County's Landscaper (GSA Supervisor) has offered the following feedback regarding cost savings measures for landscaping, specifically for Oak Park:

- Service could be schedule weekly during the summer and every other week during the winter, the change over would be in approximately April and October.
- An initial investment could be made to change some areas to hard-scape; follow up service would be minimal and water use would drop.
- There is a criteria for fertilization aeration dethatching of the lawn; this could be eliminated but residents will see a difference in the look of the lawn.
- All plants are marked up from what the landscaper pays. The elimination of annual plantings and conversion to perennials would be a one-time cost but a decrease in product and labor over time.
- Historically all trees were trimmed once every 3-years. This could be extended. Whatever criteria is desired, needs to be specified in the RFP scope.
- Expectations; eliminating terminology as "garden like" in the scope.

18. MAC 2024 Achievements Draft

19. MAC 2025 Draft Work Plan

20. MAC Request Tickler Log

21. Ventura County Transportation and Watershed Protection District Routine Maintenance Agreements with California Department of Fish and Wildlife.

CLOSING

22. Adjournment

Next MAC Meeting January 30, 2024, 7 pm OPHS High School G-9