



# REGULAR MEETING Minutes

**JEFF GORELL**  
Supervisor, 2<sup>nd</sup> District

**DALE THOMAS**  
Field Representative  
Supervisor Jeff Gorell

## MEMBERS OF THE BOARD

- Brian Trushinski, CHAIR
- Michelle Santucci, VICE CHAIR
- Jane Nye
- Seema Chandra
- J.L. Diaz

**June 27, 2024**  
**7:00 PM**

**Municipal Advisory Council**  
**Oak Park, California**

**Oak Park High School**  
**Room G-9**  
**899 North Kanan Road**  
[Title]

## WEB ACCESS

At: [ventura.org/oakparkmac](http://ventura.org/oakparkmac)  
MAC Calendar, Agenda, and Minutes

Welcome to the meeting of the Oak Park Municipal Advisory Council (MAC) an advisory council for the unincorporated area of Oak Park to Ventura County Supervisor Jeff Gorell.

## LEGAL NOTICES

Persons who require accommodation for any audio, visual, language, or other disability to review an agenda or to participate in a meeting of the Oak Park Municipal Advisory Council per the American Disabilities Act (ADA), may obtain assistance by requesting such accommodation by calling (805) 214-2510 or e-mailing [dale.thomas@ventura.org](mailto:dale.thomas@ventura.org). Any such request for accommodation should be made at least 48 hours prior to the scheduled meeting for which assistance is requested.

All agenda reports and supporting data, including those filed in accordance with Government Code Section 54957.5 (b) (1) and (2) are available from Ventura County Supervisor Jeff Gorell's office at 2100 E Thousand Oaks Blvd, Suite E, Thousand Oaks, CA 91362. The same materials will be available and attached with each associated agenda item, when received, at the following website: [ventura.org/oakparkmac](http://ventura.org/oakparkmac)

Documents including staff materials, comment emails and letters, photos, etc., distributed to the Oak Park Municipal Advisory Council regarding any agenda item during an open session or after the meeting concluded, are posted online and made available for public inspection at [ventura.org/oakparkmac](http://ventura.org/oakparkmac)

## PUBLIC COMMENT

Public comment is the opportunity for members of the public to participate in meetings by addressing the Oak Park Municipal Advisory Council in connection with one or more agenda or non-agenda items. Public comments by a member of the public at a single meeting are limited to a cumulative total of five minutes at such meeting unless the time allotment is increased or decreased by the Chair depending on the number of speakers. The public comment period during the opening part of the meeting to address non-agenda items is limited to 30 minutes total for all speakers; this 30-minute limit does not apply to items on the agenda.

To maintain a public meeting environment conducive and welcoming to receiving public comments from all members of the public, the audience is discouraged from engaging in displays of support or opposition to staff reports or public comments, including clapping, yelling, booing, hissing or cheering, that may create a disruptive environment for members of the public wishing to participate. Any person who disrupts or impedes the orderly conduct of a meeting will be instructed to cease the disruptive conduct. Failure to do so may result in that person being removed from the meeting.

Members of the public who would like to augment their comments with visual or audio presentations must submit their materials to the [dale.thomas@ventura.org](mailto:dale.thomas@ventura.org) for review at least 48 hours before the meeting. The review will be conducted to determine only

whether the materials are on matters within the jurisdiction of the Municipal Advisory Council, would be disruptive of the meeting, or would foster illegality, such as identity theft. If it is determined that materials are about matters not within the Municipal Advisory Council's jurisdiction, or would be disruptive of the meeting, or would foster illegality, use of County-provided equipment will not be allowed.

### **Email or Mail Public Comment in Advance of the Meeting**

If you wish to make a comment on a specific agenda item by email or mail, please submit your comment by 12:00 p.m. on the day prior to the meeting. Indicate in the Subject Line the Agenda item number (e.g., Item No. 9) on which you are commenting. Your email or written comment will be distributed to the Municipal Advisory Council and placed into the item's record for the minutes of the meeting. Public Comments submitted in writing are public records and subject to disclosure. An unredacted version is made available when records are requested by a Public Records Act request. Please do not submit personal contact information you do not want to be made public. Please submit your comment to [dale.thomas@ventura.org](mailto:dale.thomas@ventura.org) or mail to:

Oak Park Municipal Advisory Council  
Ventura County Supervisor Jeff Gorell  
2100 E Thousand Oaks Blvd Suite E  
Thousand Oaks, CA 91362

### **In-Person Public Comment**

If you would like to provide a verbal comment **in person** during the meeting, upon arrival at the meeting location, check in with staff and complete a comment card. When your name is called for public comment, please proceed to the podium. If you do not wish to pre-register but would like to provide in-person comments at the meeting, you must check in with the staff prior to the agenda item being called.

## **OPENING**

1. **Call to Order** by Chair J. L. Diaz at 7:00 p.m..

2. **Roll Call**

Members Present: J. L. Diaz, Jane Nye, Brian Trushinski, Michelle Santucci,  
Seema Chandra- not present

3. **Pledge of Allegiance to the Flag of the United States of America** led by J. L. Diaz

4. **Discussion of the Minutes of the meeting of the Oak Park MAC Meeting of May 30.**

- Brian Trushinski requested a change on item 19, page 7 regarding Flock License Plate Readers. He objected to the proposed location of two cameras that are not in Oak Park because they should not be paid for by CSA4 (he is in favor of the cameras and their location should alternative payment be available).

**Motion to adopt minutes:**

- **Made by:** Jane Nye
- **Seconded by:** Brian Trushinski
- **Vote:** Approved

5. **Agenda Review.**

- **Motion:** Brian Trushinski moved to adopt the agenda.
- **Seconded by:** Jane Nye
- **Vote:** Approved

6. **Consent Items**

- **Motion to receive and file:** Jane Nye
- **Seconded by:** Michelle Santucci
- **Vote:** Approved

7. **Comments by Ashley Bautista, Chief of Staff for Supervisor Gorell**

- Thousand Oaks has granted permission for placement of Flock cameras in city limits. Supervisor Gorell will bring a Board letter forth to request payment of the cameras from the General Fund.
- **Flock Privacy Policy:** Only the Sheriff's Office has access to the license plate reader information. Michelle Santucci requested that the policy document be available on MAC website.
- Supervisor Gorell met with East County community-based organizations to discuss the Family Justice Center for East County. It is a victim resource center. Michelle Santucci requested resources for deaf and disabled community members at FJC.
- MAC Policy adopted by the Board of Supervisors June 18.

## 8. Council Comments

- **JL Diaz** stepping down. Motion to elect Brian Trushinski as Chair.  
 Moved by JL Diaz, second by Jane Nye. Motion to elect Vice Chair Michelle Santucci by JL Diaz, second by Brian Trushinski  
 Approved by all:
  - **Chair of Oak Park MAC:** Brian Trushinski
  - **Vice Chair:** Michelle Santucci
- **Jane Nye:** Report on Metropolitan Water District artwork entries. Great response.
- **Michelle Santucci –**
  - Questions about having a secretary for the MAC per the new MAC Policy. The Chief of Staff reported that Supervisor Gorell's Office will continue to take notes until a secretary is recruited.
  - Reports of unlawful dumping (e.g., furniture) responded to by Public Works. Issues reported at Conifer and Cabra streets.
  - Thanked Dale Thomas, for her work in messaging on the signboard and taking minutes for the MAC, which has been much appreciated.
  - Community Meetings are being held at the Oak Park community center by the Rancho Simi Rec and Park District.. Next meeting: August 8. Community members should attend and express their concerns.
    - **Dates:** August 8, November 14
    - **Time:** 4:30-6 PM
    - **Location:** Oak Park Community Center
    - **Participation:** Two members of the board will be present.
    - **Spearheaded by:** Brian Denard
- **JL Diaz:** Stressed Importance of being informed about flora, fauna, and landscape activities in Oak Park.
- **Brian Trushinski:**
  - No landscape meeting during his vacation.
  - The community looks good despite the recent heat.
  - Stormwater issues at Golden Eagle Trail.
  - Herbicide/pesticide use concerns raised by residents.
  - Traffic safety concerns on Kanan Road.
  - Medea Creek maintenance agreement discussed.

### Recommendations and Actions:

- **Brian Trushinski:** Oak Park MAC should review transportation agreements.
- **Michelle Santucci:** Agreements should be public and community members should be informed. Requests more transparent communication about maintenance plans.

### REGULAR AGENDA

**Regular Agenda items are heard at the Council's discretion and may be heard at any time during the meeting.**

### **Special Presentation: 2-1-1**

- Interface 211 Ventura County (211VC), a program of Interface Children & Family Services, is the most comprehensive information and referral service for local residents.
- Each year, 211VC responds to more than 25,000 Ventura County callers, providing local communities with information and resources related to shelter, health care, food, utilities, mental health, legal, consumer and public safety, disaster/emergency services, transportation, and more.
- Available by phone, text, and web 24 hours a day, 7 days a week, Interface 211VC delivers health and social service support to individuals in over 150 languages through phone interpretation services.
- Michelle Santucci commented that information should be promoted on MAC social media.

### **Firewise Events:**

- Plan for event at Fire Station.
- **Importance:** Highlighted for community awareness during fire season.
- **Partners:** Athens, Water District, Public Works
- **Blueprint:** Use previous event as a guide.
- **Agreement:** All members in favor.

### CLOSING

**21. Adjournment** of the Oak Park Municipal Advisory Council meeting was adjourned at 8:41 p.m. to the next meeting, Thursday, Sept 26 2024, at Oak Park High School, Room G-9, 899 North Kanan Road, Oak Park, CA 91377

## **Board Meeting Minutes**

**Date:** June 27, 2024, **Call to Order Time:** 7:00 PM **Called to order by:** JL Diaz

**Roll Call: Present:** Brian Trushinski, Jane Nye, JL Diaz, Michelle Santucci, **Not Present:** Seema Chandra

### **Minutes Review for May 30, 2024:**

- **Discussion:**
  - Brian Trushinski requested a change on item 19, page 7 regarding Flock License Plate Readers. He objected to the proposed location of two cameras that are not in Oak Park because they should not be paid for by CSA4 (he is in favor of the cameras and their location should alternative payment be available).
- **Motion to adopt minutes:**
  - **Made by:** Jane Nye
  - **Seconded by:** Brian Trushinski
  - **Vote:** Approved

### **Motion for Agenda:**

- **Motion:** Brian Trushinski moved to adopt the agenda.
- **Seconded by:** Jane Nye
- **Vote:** Approved

### **Consent Agenda:**

- **Motion to receive and file:** Jane Nye
- **Seconded by:** Michelle Santucci
- **Vote:** Approved

### **Comments**

#### **Supervisor Gorell:**

- Thousand Oaks has granted permission for placement of Flock cameras in city limits. Supervisor Gorell will bring a Board letter forth to request payment of the cameras from the General Fund.
- **Flock Privacy Policy:** Only the Sheriff's Office has access to the license plate reader information. Michelle Santucci requested that the policy document be available on MAC website.
- Supervisor Gorell met with East County community-based organizations to discuss the Family Justice Center for East County. It is a victim resource center. Michelle Santucci requested resources for deaf and disabled community members at FJC.
- MAC Policy adopted by the Board of Supervisors June 18.

### **Board Comments**

- JL Diaz stepping down. Motion to elect Brian Trushinski as Chair. Moved by JL Diaz, second by Jane Nye. Motion to elect Vice Chair Michelle Santucci by JL Diaz, second by Brian Trushinski
- Approved by all:
  - **Chair of Oak Park MAC:** Brian Trushinski
  - **Vice Chair:** Michelle Santucci
- **Jane Nye:** Report on Metropolitan Water District artwork entries. Great response.
- **Community Shout-Out:**
  - **By:** Michelle Santucci
  - **Recipient:** Dale, for her work in messaging on the signboard and taking minutes for the MAC, which has been much appreciated.
- **Community Meeting:**
  - Held at the community center by the Rec and Park District.
  - Next meeting: August 8.
  - Feedback: Well-received.

#### **Oak Park Community Engagement Sessions:**

- **Dates:** June 13, August 8, November 14
- **Time:** 4:30-6 PM
- **Location:** Oak Park Community Center
- **Participation:** Two members of the board will be present.
- **Spearheaded by:** Brian Denard

#### **Discussion Points:**

- **JL Diaz:** Importance of being informed about flora, fauna, and landscape activities in Oak Park.
- **Michelle Santucci:** Community members should attend and express their concerns.
- **Legislative Committee Meeting:** Questions about having a secretary for the MAC per the new MAC Policy. Sup. Gorell's Office will continue to take notes until a Secretary is recruited.
- **Illegal Dumping Policy:**
  - Reports of unlawful dumping (e.g., furniture) responded to by Public Works.
  - Issues reported at Conifer and Cabra streets.

#### **Reports:**

- **Brian Trushinski:**
  - No landscape meeting during his vacation.
  - Community looks good despite recent heat.
  - Stormwater issues at Golden Eagle Trail.
  - Herbicide/pesticide use concerns raised by residents.
  - Traffic safety concerns on Kanan Road.
  - Medea Creek maintenance agreement discussed.



#### **Recommendations and Actions:**

- **Brian Trushinski:** Oak Park MAC should review transportation agreements.
- **Michelle Santucci:** Agreements should be public and community members should be informed.

#### **Project Updates:**

- **Rancho Simi Parks District:** Clearing invasive species in Medea Creek.
- **Michelle Santucci:** Requests more transparent communication about maintenance plans.

#### **Special Presentation: 2-1-1**

- Interface 211 Ventura County (211VC), a program of Interface Children & Family Services, is the most comprehensive information and referral service for local residents.
- Each year, 211VC responds to more than 25,000 Ventura County callers, providing local communities with information and resources related to shelter, health care, food, utilities, mental health, legal, consumer and public safety, disaster/emergency services, transportation, and more.
- Available by phone, text, and web 24 hours a day, 7 days a week, Interface 211VC delivers health and social service support to individuals in over 150 languages through phone interpretation services.
- Michelle Santucci commented that information should be promoted on MAC social media.

#### **Firewise Events:**

- Plan for event at Fire Station.
- **Importance:** Highlighted for community awareness during fire season.
- **Partners:** Athens, Water District, Public Works
- **Blueprint:** Use previous event as a guide.
- **Agreement:** All members in favor.

#### **Adjournment:**

- **Time:** 8:41 PM



# VENTURA COUNTY SHERIFF'S OFFICE

---

## M E M O R A N D U M

---



**DATE:** July 22, 2024  
**TO:** Supervisor Gorell's Office and the Oak Park MAC  
**FROM:** Detective Tim Behrend  
**RE:** June MAC Law Enforcement Report

During the month of June, deputies working the Oak Park Community responded to 96 calls for service. They took 6 crime reports and 8 incident reports. Incident reports are generated from calls for service where deputies were unable to establish a crime but documented the incident. Those incidents are reviewed by Detectives to see if any further follow-up is required.

There was 1 vandalism report taken. During an argument the victim's cellular phone was damaged. The suspect was arrest and the case was filed with the DA office.

Forgery / Fraud cases: 2 cases were investigated by detectives. One case was a theft by false pretenses, where the victim though they were calling a company to solve a tech issue. They used a search engine and undenounced to the victim the internet site was a scam site and they fell victim to a crypto currency scam. The other was Identity Theft where the victim's personal information was used to open accounts in their name without their consent. The accounts were opened out of state and were sent to the police department in that area for investigation. A way to stop thieves from stealing your identity is to lock or freeze your credit. You can do this through 3 major credit bureaus. Just go to their websites for more information.

Attempt Burglary: The victim heard a noise at a window to their home and saw a suspect trying to enter their residence. The suspect fled the area to an awaiting vehicle. Career Criminals Unit is working this case, and they are working several leads at this time. This crime occurred in the early morning hours.

Stolen Vehicle: The victim's vehicle was stolen in the early morning hours. The vehicle was used in a crime that occurred outside of the area. The suspects were later arrested for numerous felony crimes by the ATF.

We are still seeing the trend of telephone scams throughout the Area. Remind your community members if individuals ask for banking information or personal information this is a scam. These scammers will also ask for you to pay for services via gift cards or crypto currency. These are red flags and if you receive these calls hang up and call the Sheriff's Office. Also make sure to double check the phone number and internet address you search for to confirm they are legitimate. Do not use "sponsored" sites. Many are scam sites.

In the first week of June, there were over 20 thefts from vehicles in a short time frame in the city of Thousand Oaks. All the vehicles were unlocked. The suspects in this case were recently arrested by Property Crimes Detectives and over 20 counts were filed against them.

These crimes were preventable. We encourage everyone to lock their vehicles and remove all their valuable items. Remove it, Lock it, Keep it.

# VENTURA COUNTY SHERIFF'S OFFICE

## MEMORANDUM



**DATE:** July 22, 2024  
**TO:** Supervisor Gorell's Office and the Oak Park MAC  
**FROM:** Detective Tim Behrend  
**RE:** June MAC Law Enforcement Report

During the month of June, deputies working the Oak Park Community responded to 96 calls for service. They took 6 crime reports and 8 incident reports. Incident reports are generated from calls for service where deputies were unable to establish a crime but documented the incident. Those incidents are reviewed by Detectives to see if any further follow-up is required.

There was 1 vandalism report taken. During an argument the victim's cellular phone was damaged. The suspect was arrest and the case was filed with the DA office.

Forgery / Fraud cases: 2 cases were investigated by detectives. One case was a theft by false pretenses, where the victim though they were calling a company to solve a tech issue. They used a search engine and undenounced to the victim the internet site was a scam site and they fell victim to a crypto currency scam. The other was Identity Theft where the victim's personal information was used to open accounts in their name without their consent. The accounts were opened out of state and were sent to the police department in that area for investigation. A way to stop thieves from stealing your identity is to lock or freeze your credit. You can do this through 3 major credit bureaus. Just go to their websites for more information.

Attempt Burglary: The victim heard a noise at a window to their home and saw a suspect trying to enter their residence. The suspect fled the area to an awaiting vehicle. Career Criminals Unit is working this case, and they are working several leads at this time. This crime occurred in the early morning hours.

Stolen Vehicle: The victim's vehicle was stolen in the early morning hours. The vehicle was used in a crime that occurred outside of the area. The suspects were later arrested for numerous felony crimes by the ATF.

We are still seeing the trend of telephone scams throughout the Area. Remind your community members if individuals ask for banking information or personal information this is a scam. These scammers will also ask for you to pay for services via gift cards or crypto currency. These are red flags and if you receive these calls hang up and call the Sheriff's Office. Also make sure to double check the phone number and internet address you search for to confirm they are legitimate. Do not use "sponsored" sites. Many are scam sites.

In the first week of June, there were over 20 thefts from vehicles in a short time frame in the city of Thousand Oaks. All the vehicles were unlocked. The suspects in this case were recently arrested by Property Crimes Detectives and over 20 counts were filed against them.

These crimes were preventable. We encourage everyone to lock their vehicles and remove all their valuable items. Remove it, Lock it, Keep it.



# VENTURA COUNTY FIRE DEPARTMENT

Dustin Gardner

Fire Chief

2400 Conejo Spectrum Street, Thousand Oaks, CA 91320

Website: **VCFD.org**

Twitter: **@VCFD**

Facebook: **@VenturaCountyFire**

Instagram: **@VenturaCountyFire**

Contact: Scott Thomsen

*Director of Communications and Public Affairs*

Phone: **(805) 914-8502**

Email: **scott.thomsen@ventura.org**

July 8, 2024

Attn: Supervisor Jeff Gorell and Municipal Advisory Committees

- Ventura County experienced several brush fires during the first week of July. At least two were started by illegal fireworks. Meanwhile, all the permitted 4<sup>th</sup> of July fireworks shows were delivered without incident.
- Conditions are dry throughout the county and recent high temperatures have only increased the drying of grasses and light brush. Be careful to avoid starting a fire. All it takes is a spark from a loose tow chain, a hot muffler against tall grasses or a tossed cigarette.
- Junior Fire Academy is underway at VCFD's Regional Training Center in Camarillo. Throughout the month, about 90 teenage participants will spend a week learning basic firefighter skills, including how to use a firehose, crawling through confined spaces, rappelling and using hand tools.

Sincerely,

Scott Thomsen

Director of Communications and Public Affairs

Ventura County Fire Department

