



JEFF GORELL
Supervisor, 2nd District

ISRAEL RODRIGUEZ
Field Representative
Supervisor Jeff Gorell



**MEMBERS
OF THE BOARD**

- BRENDON GARCIA,
CHAIR
- DEBBIE HANNA
- SCOTT HORN
- ROB ALVIDREZ
- RICHARD GAZ

REGULAR MEETING

AGENDA
July 10, 2025
6:00 PM

Municipal Advisory Council
Casa Conejo, California

Walnut Elementary School
Multipurpose Room
581 Dena Drive
Newbury Park, CA 91320

WEB ACCESS

At: ventura.org/casaconejomac

MAC Calendar, Agenda, and Minutes

Welcome to the meeting of the Casa Conejo Municipal Advisory Council (MAC), an advisory council for the unincorporated area of Casa Conejo to Ventura County Supervisor Jeff Gorell.

LEGAL NOTICES

Persons who require accommodation for any audio, visual, language, or other disability to review an agenda or to participate in a meeting of the Casa Conejo Municipal Advisory Council per the American Disabilities Act (ADA), may obtain assistance by requesting such accommodation by calling (805) 214-2510 or e-mailing israel.rodriquez@ventura.org. Any such request for accommodation should be made at least 48 hours prior to the scheduled meeting for which assistance is requested.

All agenda reports and supporting data, including those filed in accordance with Government Code Section 54957.5 (b) (1) and (2) are available from Ventura County Supervisor Jeff Gorell's office at 2100 E Thousand Oaks Blvd, Suite E, Thousand Oaks, CA 91362. The same materials will be available and attached with each associated agenda item, when received, at the following website: ventura.org/casaconejomac.

Documents including staff materials, comment emails and letters, photos, etc., distributed to the Casa Conejo Municipal Advisory Council regarding any agenda item during an open session or after the meeting concluded, are posted online, and made available for public inspection at ventura.org/casaconejomac.

PUBLIC COMMENT

Public comment is an opportunity for members of the public to participate in meetings by addressing the Casa Conejo Municipal Advisory Council in connection with one or more agenda or non-agenda items. Public comments by a member of the public at a single meeting are limited to a cumulative total of five minutes at such meeting unless the time allotment is increased or decreased by the Chair depending on the number of speakers. The public comment period during the opening part of the meeting to address non-agenda items is limited to 30 minutes total for all speakers; this 30-minute limit does not apply to items on the agenda.

To maintain a public meeting environment conducive and welcoming to receiving public comments from all members of the public, the audience is discouraged from engaging in displays of support or opposition to staff reports or public comments, including clapping, yelling, booing, hissing or cheering, that may create a disruptive environment for members of the public wishing to participate. Any person who disrupts or impedes the orderly conduct of a meeting will be instructed to cease the disruptive conduct. Failure to do so may result in that person being removed from the meeting.

Members of the public who would like to augment their comments with visual or audio presentations must submit their materials to the israel.rodriquez@ventura.org for review at least 48 hours before the meeting. The review will be conducted to determine only whether the materials are on matters within the jurisdiction of the Municipal Advisory Council, which would be disruptive of the meeting, or would foster illegality, such as

identity theft. If it is determined that materials are about matters not within the Municipal Advisory Council's jurisdiction, or would be disruptive of the meeting, or would foster illegality, use of County-provided equipment will not be allowed.

Email or Mail Public Comment in Advance of the Meeting

If you wish to make a comment on a specific agenda item by email or mail, please submit your comment by 12:00 p.m. on the day prior to the meeting. Indicate in the Subject Line the Agenda item number (e.g., Item No. 9) on which you are commenting. Your email or written comment will be distributed to the Municipal Advisory Council and placed on the item's record for the minutes of the meeting. Public Comments submitted in writing are public records and subject to disclosure. An unredacted version is made available when records are requested by a Public Records Act request. Please do not submit personal contact information if you do not want it to be made public. Please submit your comment to israel.rodriguez@ventura.org or mail to:

Casa Conejo Municipal Advisory Council
Ventura County Supervisor Jeff Gorell
2100 E Thousand Oaks Blvd Suite E
Thousand Oaks, CA 91362

In-Person Public Comment

If you would like to provide a verbal comment **in person** during the meeting, upon arrival at the meeting location, check in with staff and complete a comment card. When your name is called for public comment, please proceed to the podium. If you do not wish to pre-register but would like to provide in-person comments at the meeting, you must check in with the staff prior to the agenda item being called.

OPENING

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance to the Flag of the United States of America.
4. Approval of the Minutes of the meeting of the Casa Conejo Municipal Advisory Council held on Thursday, April 10, 2025.
5. Agenda Review.
6. Approval of the Consent Agenda Items
 - a. Ventura County Fire Department: Report will be provided at the MAC meeting.

- b. Ventura County Sheriff Department Report: Report will be provided at the MAC meeting.
 - c. California Highway Patrol Report: Report will be provided at the MAC meeting.
- 7. Public Comments – Citizen presentations regarding Casa Conejo Municipal Advisory Council related matters NOT appearing on this agenda. (See Guidelines above).
- 8. Office of Ventura County Supervisor Jeff Gorell’s Comments – Brief announcements and report on County activities.
- 9. Council Comments – Comments by Council members on matters they deem appropriate. A Council member may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. A Council member may also provide a reference to staff or other resources for information, or request staff to report back to the body at a subsequent meeting concerning any matter. The Council may also direct staff to place a matter of business on the future agenda.

REGULAR AGENDA

Regular Agenda items are heard at the Council’s discretion and may be heard at any time during the meeting.

10. Preparedness Community Presentation – Office of Emergency Services & VCFD. The purpose of this presentation is to provide an overview of the wildfire problem within the county, and the mitigations that can reduce the impact of fires in the County and Casa Conejo.

11. Re-cap Report on the Casa Conejo Day Community Event on May 3rd, 2025.

MAC Members Brendon Garcia, Debbie Hanna and Scott Horn will provide a report on the Casa Conejo Days Festival, held on May 3, 2025. Look at what went well, what changes or improvements can be made for the 2026.

12. Community Ad-Hoc Committee Reports – MAC members to provide an update on work being done within the subcommittees and Ad-Hoc committees since the last MAC meeting in the following areas:

- **Public Health & Safety**
 - Ad-Hoc Committee Report: MAC Chair Brendon Garcia to provide a report on recent activities and progress with the Firewise Committee.
 - Ad-Hoc Committee Report: MAC Member Rob Alvidrez to provide a report on recent activities and progress with the Neighborhood Watch Committee.
- **Planning & Public Works**
 - No formal report will be provided. However, discussions on future goals, objectives, and task will be discussed.
- **Community Relations**
 - Ad-Hoc Committee Report: MAC Vice Chair Debbie Hanna to provide a report on recent activities and progress regarding the Casa Conejo Newsletter.

CLOSING

13. Adjournment of the Casa Conejo Municipal Advisory Council meeting to the next meeting October 9th for 2025 at Walnut Elementary School, 581 Dena Drive, Newbury Park, CA 91320



JEFF GORELL
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**MEMBERS
OF THE BOARD**

- BRENDON GARCIA,
CHAIR
- DEBBIE HANNA
- SCOTT HORN
- ROB ALVIDREZ
- RICHARD GAZ

REGULAR MEETING

MINUTES
April 10, 2025
6:00 PM

Municipal Advisory Council
Casa Conejo, California

Walnut Elementary School
Multipurpose Room
581 Dena Drive
Newbury Park, CA 91320

WEB ACCESS

At: ventura.org/casaconejomac
MAC Calendar, Agenda, and Minutes

OPENING

1. Call to Order.
 - a. **Chair Brendon Garcia** called the meeting to order at: 6:03 PM
2. Roll Call.
 - a. Members Present: **Brendon Garcia, Debbie Hanna, Rob Alvidrez, Richard Gaz**
 - b. Members Not Present: All present
3. Pledge of Allegiance to the Flag of the United States of America.
4. Approval of the Minutes of the meeting of the Casa Conejo Municipal Advisory Council held on Thursday, January 23, 2025.
 - a. Motion made to approve the minutes made by **Scott Horn**, Seconded by **Debbie Hanna**. Motion passed.
5. Agenda Review.
6. Approval of the Consent Agenda Items 10 through 12.
 - a. Motion made to approve the Consent Items made by **Debbie Hanna**, Seconded by **Rob Alvidrez**. Motion passed.
7. Public Comments – Citizen presentations regarding Casa Conejo Municipal Advisory Council related matters NOT appearing on this agenda. (See Guidelines above).
 - a. Speaker: **Debby Ellis** commented about the Sheriff Citizen's Academy and recommended the program to anyone that was interested in learning more about law enforcement.
8. Office of Ventura County Supervisor Jeff Gorell's Comments – Brief announcements and report on County activities.
 - a. **District Representative, Israel Rodriguez** commented on behalf of Supervisor Gorell:
 - i. The Supervisor is excited about the May 3rd Casa Conejo Day event.
 - ii. The Great Navigator Gala event will take place on May 21st where Supervisor Gorell will present awards of excellence and leadership to top the educator, community leader, first responder, and business leader. The event will take place at the Amgen Campus and all the proceeds will be to benefit the victims of the Mountain Fire.

9. Council Comments:

- **Chair Brendon Garcia:** This is my first meeting as Chair, I have been working closely with the Supervisor's office. As we grow participation, we can plug people in and improve our community. I am excited to see new programs and information get out in our community. Our new structure with ad-hoc committees that will report back to the subcommittee. My hope is that we grow participation in ad-hoc committees. It is going to take some heavy lifting, but I would like everyone to see where this MAC is heading.
- **Vice Chair Debbie Hanna:** Catalytic converters have been happening again. Please beware.
- **Council Member Scott Horn:** Information was taken off the Casa Conejo website. Vandals cut copper wire on the Meridian is not allowing the Frontier onto the property. There was vandalism at Newbury Park High School. I did not see a lot of Casa Conejo signs put out for this meeting. **Chair Brendon Garcia** commented that we should form an ad hoc committee to address those signs. Announcing the return of the Memorial concert on Saturday May 24 to begin at 6:30 PM at my home.
- **Council Member Rob Alvidres:** stated that Chair **Brendon Garcia** put together a really good flyer for the Firewise program and the May 3rd Casas Conejo event. We will be handing out 900 flyers door to door.

CONSENT AGENDA

10. Ventura County Fire Department (VCFD)

REPORT(S) ARE PROVIDED AS PART OF THE FINAL AGENDA PACKET FOR REVIEW.

- MARCH 5TH VCFD SAFETY REPORT - SCOTT THOMSEN – 1 PAGE
- VCFD EMERGENCY BLOOD TRANSFUSION PROGRAM – 2 PAGES

RECEIVED & FILED

11. California Highway Patrol (CHP)

REPORT IS PROVIDED AS PART OF THE FINAL AGENDA PACKET FOR REVIEW.

- MARCH 20TH CHP SAFETY REPORT – OFFICER RYAN ARYERS – 1 PAGE

RECEIVED & FILED

12. Ventura Sheriff Department (VCSD)

REPORT(S) ARE PROVIDED AS PART OF THE FINAL AGENDA PACKET FOR REVIEW.

- APRIL 3RD VC SHERIFF SAFETY REPORT – SERGEANT TAYLOR - 2 PAGES

- MARCH 2025 PHONE/COMPUTER SCAMS NEWS RELEASE – DETECTIVE CASHMARK – 3 PAGES
- RECEIVED & FILED

REGULAR AGENDA

Regular Agenda items are heard at the Council's discretion and may be heard at any time during the meeting.

13. Report and Planning Session on the Casa Conejo Day Community Event on May 3rd, 2025.

MAC Chair Brendon Garcia & Vice Chair Debbie Hanna provided an update on the upcoming Casa Conejo Days Festival, scheduled for May 3, 2025. This community event will feature festival-style games, emergency response vehicles from Ventura County Fire & Sheriff, local vendors, food trucks, and a scenic nature creek walk through Arroyo Conejo.

- **Chair Brendon Garcia** presented a tentative layout of the event venue and talked about the initial list of vendors.
- **Vice Chair Debbie Hanna and District Representative Israel Rodriguez** spoke about the various fields and areas that were reserved for the event, the cost of the custodian, and access to the restrooms. It was also decided that it would not be necessary to rent the Multipurpose Room for this event.
- Plans for the creek walk were discussed by **Council Member Scott Horn** which included a guided tour by a representative from CSUCI.
- **Council Member Rob Alvidrez** spoke about going door to door with the flyer and final version of the flyer was provided by **District Representative Israel Rodriguez**.



14. Assignment of MAC Members to Sub-Committees and Initial Identification of Goals & Objectives for 2025

14A: MAC Members discussed, identified and passed motions for goals for the following sub-committees:

- **Public Health & Safety**
 - **Motion by Rob Alvidrez.** Goal: Establish Neighborhood Watch Under the Public Safety and Health Subcommittee, **Debbie Hanna** second. Motion passes.
 - **Motion by Chair Brendon Garcia.** Goal: Safety on Streets by Traffic Enforcement Under the Public Safety and Health Subcommittee, **Debbie Hanna** second. Motion passes.
- **Planning & Public Works**
 - **Motion by Chair Brendon Garcia.** Goal: Improve Street Conditions Under the Public Planning Subcommittee, **Debbie Hanna** second. Motion passes.
 - **Motion by Chair Brendon Garcia.** Goal: Monitoring the Borchard Flood Plain Property Under the Public Planning Subcommittee, **Scout Horn** second. Motion passes.

- **Community Relations**

- Motion by **Chair Brendon Garcia**. Goal: Annual Community Event in Casa Conejo Under the Community Relations Subcommittee, **Debbie Hanna** Second. Motion passes.
- Motion by **Chair Brendon Garcia**. Goal: Improve the Promotion of the Municipal Advisory Council Activities Under the Community Relations Subcommittee, **Rob Alvidrez** second. Motion passes
- Motion by **Scott Horn**. Goal: To Engage Local Students and School Relations Under the Community Relations Subcommittee, **Chair Brendon Garcia** Second. Motion passes.

14B: MAC Members discussed, identified and passed motions for the formation of the following Ad-Hoc Committees:

- Motion by **Chair Brendon Garcia** to form Ad Hoc for Firewise Promotion (Reports to Public Safety and Health Subcommittee), **Debbie Hanna** second. Motion passes.
- Motion by **Chair Brendon Garcia** to form Ad Hoc for First Casa Conejo Day (Reports to Community Relations Subcommittee), **Rob Alvidrez** second. Motion passes.
- Motion by **Debbie Hanna** to form Ad Hoc for Casa Conejo Newsletter (Reports to Community Relations Subcommittee), **Chair Brendon Garcia** second. Motion passes.
- Motion by **Rob Alvidrez** to form Ad Hoc for Neighborhood Watch Program (Reports to Public Safety and Health Subcommittee), **Chair Brendon Garcia** second. Motion passes.

CLOSING

15. Adjournment of the Casa Conejo Municipal Advisory Council meeting to the next meeting July 10th for 2025 at Walnut Elementary School, 581 Dena Drive, Newbury Park, CA 91320.

Meeting adjourned by **Chair Brendon Garcia** at 7:53 PM.



**VENTURA COUNTY
FIRE DEPARTMENT**

June/July 2025

WILDFIRE HAZARD, PREPAREDNESS, AND MITIGATION

Presentation to Municipal Advisory Committees

By: VCFD Chief Officers

WILDFIRE HAZARD, PREPAREDNESS & MITIGATION

Wildfire hazard

- Fire History
- Fire Behavior
- Cal Fire Maps

Wildfire Preparedness and Mitigation

- County
- Community
- Parcel and household



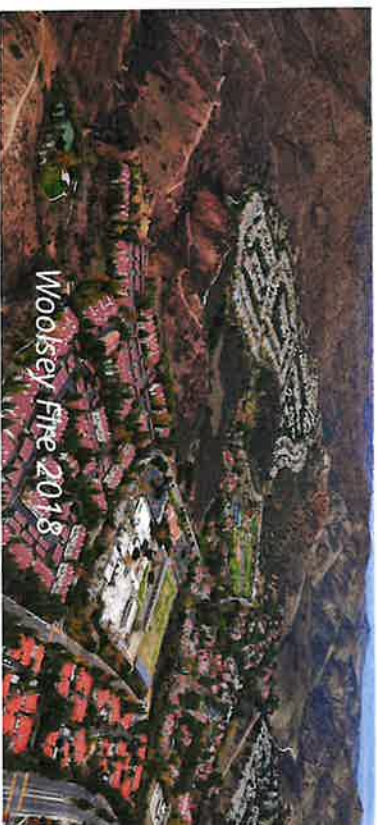
FIRE HISTORY



Springs Fire 2013



Thomads Fire 2017



Woolsey Fire 2018



Mountain Fire 2024



FIRE BEHAVIOR



VENTURA COUNTY
FIRE DEPARTMENT

CAL FIRE MAPS

- Local Responsibility Area map development
- State law requirement to adopt, maps effective 7/1/25
- Cal Fire interactive viewer

<https://vcfd.org/cal-fire-fire-hazard-severity-zone-map-update/>



WILDFIRE MITIGATIONS

- Countywide
- Community
- Parcel and household level



COUNTYWIDE MITIGATIONS

- Emergency response
- Fire Hazard Reduction Program – 100' defensible space
- Vegetation Management Program
- Partnerships and Community Education



EMERGENCY RESPONSE

- 33 Stations / 5 Battalions (623 personnel)
- VCFD has increased air suppression by the purchase of 2 Firehawk helicopters
 - 1000 gallons water dropping capacity
 - Larger room for crews to insert into fire areas
- 2 hand crews increased to 4 hand crews



100' DEFENSIBLE SPACE

- 19,000 annual inspections to verify defensible space
- Within 100', cut grasses down to 3 inches, remove dead and dying plants, weeds, and grasses, remove deadwood and litter from trees.



ZONE 0 – EMBER RESISTANT

- 0-5' from structures, critical area for preventing ignition
- Well maintained low growing plants, limit combustibles
- No mulch, relocate firewood piles out of area to zone 2
- Roofs and gutters: Maintain free of leaves and needles



ZONE 1: 5-30'

- Extends 5-30' from structures, designed to reduce the likelihood of a fire burning directly to the structure.
- Plants should be limited and separated into groups to limit the pathways for fire to burn up to the structure.
- Trim existing trees 10' from chimneys or stove pipes
- Limb trees 6' from the ground or 1/3 tree height (whichever is less).
- Maintain free of leaves, mow grasses to max height of 3"



ZONE 2: 30-100'

- 30-100 feet from structures and is designed to reduce flame heights and ember generation, and to reduce radiant heat and drop approaching crown fires in trees to the ground
- Greater spacing of vegetation should occur in this area
- Limb trees 6' from the ground or 1/3 tree height, Fruit trees when approved can provide 12" clearance above ground
- Firewood piles are allowable within this area
- Additional details provided on all 3 zones at www.vcfhd.org



VEGETATION MANAGEMENT

- Prescribed burns
- Vegetation Removal and Modification
- VCFD maintains 340 miles of Fire, Utility, and Ranch Roads for Fire Access
- 319 acres of fuel reduction projects and provided 5 community chipping events with partners in 2024



PARTNERSHIPS & EDUCATION

- VCFD partners with
 - 5 Fire Safe Councils to educate & support community
 - Resource Conservation Districts, Parks and Open Space Agencies, ranchers, and other community groups for wildfire preparedness & educational outreach to our communities
- VCFD involved in the review of Countywide and Local Community Wildfire Protection Plans





FIREWISE USA®
RESIDENTS REDUCING WILDFIRE RISKS

- Community level mitigation
- Firewise USA® Communities raise awareness, organize at the community level, and take action to create fire-adapted communities
- See vcfd.org/firewise/ for more information, or
- Ventura Regional Fire Safe Council monthly meetings on home hardening and becoming Firewise designated. See venturafiresafe.org



VENTURA COUNTY
FIRE DEPARTMENT

MORE RESOURCES/QUESTIONS

- VCFD.org, Prevention, Community Wildfire Preparedness
- VCAAlert.org to sign up for emergency alerts
- Contact: Community Wildfire Preparedness Division
 - thrp@ventura.org
 - 805-389-9759



VENTURA COUNTY
FIRE DEPARTMENT