

To: Oak Park Municipal Advisory Committee

From: Adam Rauch, Assistant Superintendent, Oak Park Unified School District

Date: Monday, March 23, 2026

Subject: Summary of Crossing Guard Services RFP No. 2526-0004

This memo provides a summary of the proposals received in response to the Oak Park Unified School District's Request for Proposals (RFP) No. 2526-0004 for Crossing Guard Services.

Background:

Beginning in 1994, an agreement with Ventura County established funding for four crossing guards. Since that time, the program has expanded to include multiple guard locations throughout the District, with adjustments made in response to changes in traffic patterns, school site needs, and student safety considerations. Today, the program funds 13 crossing guard locations, with services provided on all school days.

As part of standard best practices, the District issued a Request for Proposals (RFP) to ensure it is receiving competitive pricing while maintaining high-quality, reliable crossing guard services.

RFP Timeline:

- RFP Advertised/Published: February 20 & February 27, 2026
- Deadline for Questions: March 6, 2026 (3:00 p.m.)
- District Issues Responses to Questions: March 9, 2026 (by 3:00 p.m.)
- Proposals Due: March 13, 2026 (3:00 p.m.)
- District Issues Notice of Intent to Award: March 20, 2026
- Board Award of Contract: April 21, 2026

Proposals Received:

Two proposals were submitted:

- **All City Management Services:** \$37.86 hourly billable rate
- **Crossing Guard Services, LLC:** \$37.80 hourly billable rate

Cost Comparison:

At a projected annual billable hours of 7,155 (based on 13 locations), the difference in hourly rates results in total annual savings for the 2026-27 school year of \$429.30 (\$270,888.30 vs. \$270,459) if Crossing Guard Services, LLC's proposal was selected.

Evaluation:

Although Crossing Guard Services, LLC submitted a slightly lower rate, the annual savings of \$429.30 is minimal and do not outweigh the potential disruption associated with transitioning to a new provider. A change in vendor could impact staffing consistency, training, and overall service continuity.

The District has been satisfied with the performance, reliability, and service quality provided by All City Management Services, and maintaining this partnership ensures stability and continuity of operations.

Conclusion:

Based on the evaluation of proposals and the considerations outlined above, the District issued a Notice of Intent to Award to All City Management Services.

Please let me know if any additional information is needed.